



# Fort Lee Housing Authority

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1403 Teresa Drive  
Fort Lee, New Jersey 07024  
Tel (201) 947-7400/7401  
Fax (201) 947-9710

**TO:** COMMISSIONERS OF THE FORT LEE HOUSING AUTHORITY

**FROM:** TERRENCE J. CORRISTON, Executive Director

**DATE:** February 27, 2026

**RE:** Public Meeting of the Fort Lee Housing Authority to be held at the offices of the Housing Authority located at 1403 Teresa Drive, Fort Lee, New Jersey, on **WEDNESDAY, MARCH 4, 2026, at 6:00 P.M.**

**Enclosed are the following:**

- AGENDA
- Minutes for Meeting of **FEBRUARY 4, 2026**
- Proposed Resolutions
  - **2492-** Bills for payment
  - **2493-** Resolution of the Board of Commissioners of the Fort Lee Housing Authority amending the Procurement Policy to increase the bid threshold to \$53,000 and designating Vincent M. Bufis as the Authority's Qualified Purchasing Agent.
  - **2494-** Resolution by the Commissioners of the Housing Authority of the Borough of Fort Lee regarding the submission of the Section Eight Management Assessment Program (SEMAP) Certification Form 52648, to the U.S. Department of Housing and Urban Development (HUD).
  - **2495-** Resolution awarding a contract for professional services to Coppa Montalbano for a project entitled "to Replace exterior entry doors security access systems and connection of standpipe and office electrical system to existing standby generator" at HJHH.
  - **2496-** Resolution Authorizing the Executive Director to execute a contract with GJEM Insurance Agency, Inc. for Risk Management Services for the Period beginning March 15, 2026, and terminating on March 14, 2027
- Financial Statement for the period ending January 31, 2026.

CC: Thomas Furlong C.P.A.  
Joseph Cervieri, Liaison from Mayor and Council of Fort Lee Housing Authority



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## AGENDA

- 1) Call to Order.
- 2) Reading of the Open Public Meetings Act.
- 3) Roll Call: Sherry Bauer\_\_\_\_; Elsie O'Neill \_\_\_\_; Roberta Sohmer\_\_\_\_;  
Dolores Steinberg \_\_\_\_; Ashley Yook\_\_\_\_; Chris Chung \_\_\_\_;  
and Shari DePalma \_\_\_\_\_.
- 4) Approval of Minutes for Meeting of **February 4, 2026.**
- 5) Report of the Executive Director.
  - A. Monthly Activity Report.
- 6) Discussion among the Commissioners and the Executive Director.
- 7) Old Business.
- 8) New Business.
  - A. Consider, discuss, and vote upon the following Resolutions:
    - **2492-** Bills for payment
    - **2493-** Resolution of the Board of Commissioners of the Fort Lee Housing Authority amending the Procurement Policy to increase the bid threshold to \$53,000 and designating Vincent M. Bufis as the Authority's Qualified Purchasing Agent.
    - adopting a Cash Management Plan for the year 2026
    - **2494-** Resolution by the Commissioners of the Housing Authority of the Borough of Fort Lee regarding the submission of the Section Eight Management Assessment Program (SEMAP) Certification Form 52648, to the U.S. Department of Housing and Urban Development (HUD).
    - **2495-** Resolution awarding a contract for professional services to Coppa Montalbano for a project entitled "to Replace exterior entry doors security access systems and connection of standpipe and office electrical system to existing standby generator" at HJHH.
    - **2496-** Resolution Authorizing the Executive Director to execute a contract with GJEM Insurance Agency, Inc. for Risk Management Services for the Period beginning March 15, 2026, and terminating on March 14, 2027
- 9) Open Discussion.
- 10) Adjournment



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## **CHAIRMAN'S STATEMENT**

Pursuant to the Open Public Meetings Act adequate notice of this Meeting has been provided in the following manner:

On December 30, 2025, a schedule of the regular meetings for the year 2026, setting forth the date, time and location of this meeting was posted on the Housing Authority's officially designated public bulletin board at 309 Main St, Fort Lee, New Jersey, and mailed to The Record, The Star Ledger and the Clerk of the Borough of Fort Lee.

The Secretary is hereby directed to enter into the minutes of this meeting this public announcement.