HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2430

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE, upon the recommendation and approval of the Executive Director, that the following claims on the current bills, list attached, amounting to **$ 106,736.83,** is hereby approved.

PROJECT BILLS FOR SEPTEMBER 2024 TOTALS:	$ 102,134.27
SECTION 8 *BILLS FOR SEPTEMBER 2024 TOTALS:*	$ 4,602.56

INTRODUCED BY: _____

SECONDED BY: _____

DATE: October 1, 2024

Housing Authority Borough of Fort Lee
Vendor Accounting Cash Payment/Receipt Register
FLASH Corp.

Filter Criteria Includes: 1) Project: All Projects 2) Payment Date: 9/1/2024 to 9/26/2024 3) Financial Period: All 4) Payments Over: All 5) Check Numbers: All 6) Cleared Period: All 7) Check Status: All 8) Payment Status: All 9) Show Payments: Yes 10) Show Deposits: Yes 11) Order By: Payment/Receipt Number

Bank: Bogota Savings Bank, Bank Account: 12345, GL Account: 1111.1

Posted Payments

Doc Num	Payment Date	Voided	Type	Document Recipient	Document Description	Cleared	Amount
2418	09/09/2024	No	CHK	Anchor Pest Control	Monthly Service 9/1/24	No	$62.75
2419	09/09/2024	No	CHK	Anchor Pest Control	German Roach Cleanout for 1405 a	No	$1,300.00
2420	09/09/2024	No	CHK	Home Depot Credit Services	Acct # 6035322006257335	No	$1,241.64
2421	09/09/2024	No	CHK	P.S.E. & G.	Acct#7744641418-Service 7/1/24-8/	No	$16.76
2422	09/09/2024	No	CHK	P.S.E. & G.	Acct#6759444906-Service 7/26/24-8	No	$1,766.66
2423	09/09/2024	No	CHK	P.S.E. & G.	Acct#6768536303- Service 7/26/24-	No	$491.90
2424	09/09/2024	No	CHK	United Federated Systems, Inc.	Quarterly bill (10/1/24-12/31/24)	No	$84.00
2425	09/09/2024	No	CHK	United Federated Systems, Inc.	Service Call to System-Semi Annual	No	$600.00
2426	09/09/2024	No	CHK	Veolia Water New Jersey	Acct#10002427312222 Service 7/31	No	$2,358.33
2427	09/11/2024	No	CHK	PSE & G	Acct#6520316105 Inv#6058058738	No	$162.23
2428	09/12/2024	Yes	CHK	JAVIER CONSTRUCTION CORP	ACCNT# 21-213-754-155-56-10 FA	No	$54,850.00
2428	09/13/2024	No	VD	JAVIER CONSTRUCTION CORP	Paid from wrong account	No	($54,850.00)
2429	09/12/2024	Yes	CHK	PUNJAB RESTORATION CO. LL	ACCT#21-213-754-124-49-45 IMPR	No	$61,000.00
2429	09/12/2024	No	VD	PUNJAB RESTORATION CO. LL	Misprint/ Wrong Amount	No	($61,000.00)
2430	09/12/2024	No	CHK	PUNJAB RESTORATION CO. LL	ACCT#21-213-754-124-49-45 IMPR	No	$94,050.00
						Cleared: 0	$0.00
						Uncleared: 15	$102,134.27
						Total Payments: 15	$102,134.27

Project Summary
Bank: Bogota Savings Bank, Bank Account: 12345, GL Account: 1111.1

Program - Project	Payments	Deposits
FLASH Corp. - Flash Corp. 10	$102,134.27	$0.00
Total:	$102,134.27	$0.00

Type Summary
Bank: Bogota Savings Bank, Bank Account: 12345, GL Account: 1111.1

Document Type	Count	Amount
Check (CHK)	13	$217,984.27
Void Payment (VD)	2	($115,850.00)
Total:	15	$102,134.27

End of Report

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Housing Authority Borough of Fort Lee
Vendor Accounting Cash Payment/Receipt Register
Housing Choice Voucher

Filter Criteria Includes: 1) Project: All Projects 2) Payment Date: 9/1/2024 to 9/26/2024 3) Financial Period: All 4) Payments Over: All 5) Check Numbers: All 6) Cleared Period: All 7) Check Status: All 8) Payment Status: All 9) Show Payments: Yes 10) Show Deposits: Yes 11) Order By: Payment/Receipt Number

Bank: Provident Bank, Bank Account: 650409111, GL Account: 1111.4

Posted Payments

Doc Num	Payment Date	Voided	Type	Document Recipient	Document Description	Cleared	Amount
3043	09/12/2024	No	VD	Breslin And Breslin, P.A.	Paid from wrong account	Yes	($590.00)
3052	09/11/2024	No	CHK	A S Consulting Inc.	August 2024 Managed Services	No	$1,073.00
3053	09/11/2024	No	CHK	Federal Express	Acct# 138268977	No	$35.40
3054	09/11/2024	No	CHK	Quadient Leasing USA, Inc	Customer #00160207 (6/27/24-9/28/	No	$391.26
3055	09/11/2024	No	CHK	Thomas Furlong, C.P.A.	Services rendered- Sept2024 Accou	No	$3,200.00
3056	09/11/2024	No	CHK	Verizon Wireless	Acct#642212010-00001 Inv#997300	No	$427.26
3057	09/11/2024	No	CHK	Gannett New York-NewJersey Lo	Order#10458436 The Record-2024	No	$65.64
					Cleared: 1		($590.00)
					Uncleared: 6		$5,192.56
					Total Payments: 7		$4,602.56

Project Summary
Bank: Provident Bank, Bank Account: 650409111, GL Account: 1111.4

Program - Project	Payments	Deposits
Housing Choice Voucher - Housing Choice Vouchers	$4,602.56	$0.00
Total:	$4,602.56	$0.00

Type Summary
Bank: Provident Bank, Bank Account: 650409111, GL Account: 1111.4

Document Type	Count	Amount
Void Payment (VD)	1	($590.00)
Check (CHK)	6	$5,192.56
Total:	7	$4,602.56

End of Report

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HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2431

RESOLUTION AUTHORIZING CHARLES BLUE, CHAIR, SHERRY BAUER, VICE CHAIR, TERRENCE J. CORRISTON, EXECUTIVE DIRECTOR/SECRETARY AND STEVEN CIUFO, HCV MANAGER TO BE SIGNATORIES ON THE FORT LEE HOUSING AUTHORITY ACCOUNTS AT TD BANK

WHEREAS, the Fort Lee Housing Authority has accounts at TD Bank; and

WHEREAS the Board of Commissioners of the Fort Lee Housing Authority authorizes the Chair, Charles Blue, Vice Chair, Sherry Bauer, Executive Director/Secretary, Terrence J. Corriston and Steve Ciufo, HCV Manager to be signatories on the accounts at TD Bank; and

WHEREAS all former officers and employees of the Fort Lee Housing Authority shall be removed as signatories on any accounts.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Fort Lee Housing Authority that Resolution No. _____ be and hereby is approved and shall take effect immediately.

INTRODUCED BY: _____

SECONDED BY: Dolores Steinberg

DATED: October 1, 2024

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2432

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE ADOPTING THE REVISED HOUSING CHOICE VOUCER (HCV) ADMINSTRATIVE PLAN AS REQUIRED BY THE HOUSING OPPORTUNITIES THROUGH MODERNICATION ACT (HOTMA) SECTIONS 102 AND 104

WHEREAS, housing authorities were required by HUD to adopt a revised HCV Administrative Plan pursuant to HOTMA Section 102 regarding changes to income reviews, and Section 104 regarding asset limits, by January 1, 2025; and

WHEREAS, the Fort Lee Housing Authority developed a revised HCV Administrative Plan which includes the aforesaid HOTMA revisions required by HUD as well as other updates to the policy; and

WHEREAS, all the steps and information required to adopt the revised HCV Administrative Plan were taken, including publishing a public notice in The Record newspaper advising of the availability of the plan at the Housing Authority offices for a period of forty-five (45) days and posting the plan on the Fort Lee Housing Authority's website for forty-five (45) days; and

WHEREAS, a public hearing for public comments regarding the revisions to the HCV Administrative Plan was held at 6:00 p.m. on Thursday, September 26, 2024, at which time no comments were made; and

WHEREAS, opportunities for review and comments have been satisfied by the Fort Lee Housing Authority and the completed plan shall be submitted to HUD in its approved form; and

WHEREAS, HUD has recently delayed the implementation of the HOTMA provisions beyond January 1, 2025, and has not set a revised implementation timetable.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE as follows:

1. **The Fort Lee Housing Authority hereby adopts the revised HCV Administrative Plan subject to future discretionary revisions by the Authority and subject to a revised implementation date by HUD; and**
2. **Those provisions of the revised HCV Administrative Plan which relate only to HOTMA Sections 102 and 104 shall take effect upon HUD's**

implementation of same, while the remaining provisions of said plan shall take effect immediately.

INTRODUCED BY: _____

SECONDED BY: Dolores Steinberg

DATED: October 1, 2024

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2433

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE APPROVING THE SUBMISSION OF THE FIVE-YEAR PLAN (2025-2029) AND ANNUAL PLAN FOR THE FISCAL YEAR 2025 TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

WHEREAS, the submission of the Fort Lee Housing Authority's Five Year and Annual Plans are due to HUD by October 17, 2024; and

WHEREAS, all the steps and information required to submit the Five Year and Annual Plans have been taken, including publishing a public notice in The Record Newspaper advising of the availability of the plans at the Housing Authority for a period of forty-five (45) days, posting the plan on the website for 45 days and holding a Resident Advisory Board review regarding these plans; and

WHEREAS, a public hearing for public comments regarding the Fort Lee Housing Authority's Five Year and Annual Plans for Fiscal Year 2025 was held at 6:00 p.m. on Thursday, September 26, 2024, and no comments were received; and

WHEREAS, opportunities for review and comments have been satisfied by the Fort Lee Housing Authority and the completed plan shall be submitted to HUD in its approved form.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE as follows:

1. **The Commissioners hereby approve the Five-Year (2015-2019) Plan, and the Annual Plan for Fiscal Year 2015 as presented.**

2. **The electronic submission of the Five-Year Plan and Annual Plan for the Harry J. Holtje House to HUD is hereby approved.**

2. **That this Resolution shall take effect immediately.**

INTRODUCED BY: _____

SECONDED BY: Dolores Steinberg

DATED: **October 1, 2024**

RESOLUTION OF THE BOARD OF COMMISIONERS OF THE
FORT LEE HOUSING AUTHORITY
AUTHORIZING THE SUBMISSION OF A REQUEST TO HUD FOR A WAIVER TO PERMIT THE AUTHORITY TO CONTINUE TO ADMINSTER A HOUSING CHOICE VOUCHER FOR A PROGRAM PARTICIPANT WHO IS A RELATIVE OF A COMMISSIONER

RESOLUTION NO. 2434

WHEREAS, the Fort Lee Housing Authority has adopted a Conflict of Interest policy; and

WHEREAS, one of our Commissioners has advised that a long time participant in the Authority's Housing Choice Voucher program is his brother-in-law; and

WHEREAS, the Commissioner has not, and will not participate in any way in any decisions which impact the subject participant's voucher; and

WHERAS, legal counsel has advised that there is no New Jersey law which prohibits the continued administration of the voucher by the Authority; and

WHEREAS, it is appropriate to request that HUD waive the prohibition of administering the voucher for the Commissioner's family member or, alternatively that it authorize the transfer of the voucher to another housing choice voucher program.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Fort Lee Housing Authority directs that the Executive Director submit a request to HUD to issue a waiver to permit the Authority to administer the voucher or alternatively, to authorize the transfer of the voucher to another housing choice voucher program.

INTRODUCED BY: Commissioner Blau

SECONDED BY: Commissioner Steinberg

DATED: October 1, 2024

T. J. C. K.

Terrence J. Corriston, Executive Director/Secretary

RESOLUTION OF THE BOARD OF COMMISIONERS OF THE FORT LEE HOUSING AUTHORITY AUTHORIZING THE SUBMISSION OF A REQUEST TO HUD FOR A WAIVER TO PERMIT THE AUTHORITY TO CONTINUE TO ADMINSTER A HOUSING CHOICE VOUCHER FOR A PROGRAM PARTICIPANT WHO IS A RELATIVE OF A COMMISSIONER

RESOLUTION NO. 2434

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INTRODUCED BY: _____

SECONDED BY: Dolores Steinberg

DATED: October 1, 2024

_____

Terrence J. Corriston, Executive Director/Secretary