

**FORT LEE HOUSING AUTHORITY
PUBLIC NOTICE
SOLICITATION OF PROFESSIONAL SERVICE CONTRACTS FOR
QUALIFIED PURCHASING AGENT**

The Fort Lee Housing Authority (the “Authority”) is soliciting proposals from providers to serve as the Authority’s:

QUALIFIED PURCHASING AGENT

for a contract period beginning on February 15, 2026 and ending February 14, 2028, 2028 with an option for one additional year.

Sealed submissions will be received by the Fort Lee Housing Authority on **Thursday, January 15, 2026, at 2:00 P.M.** prevailing time, at its offices at 1403 Teresa Drive, Fort Lee, New Jersey 07024, then publicly opened and read aloud. All proposals must be delivered to the Fort Lee Housing Authority at 1403 Teresa Drive, Fort Lee, New Jersey prior to the 2:00 p.m. opening.

All proposals must include all of the information requested in the Request for Proposals and the selection criteria which are available by contacting Sylvia Ruiz by email at sylvia@flha.org or by phone at 201 676-3008

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), 11.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Contract compliance and Equal Employment Opportunities in Public Contracts).

Submissions by Corporations and Partnerships shall include a completed Disclosure of Ownership form (IV.J.S.A. 52:25-24.2) and shall include a completed Non-Collusion Affidavit.

The Fort Lee Housing Authority reserves the right to reject any or all submissions due to any defects or waive informalities and accept any submissions that is judgment will be in the best interest of the Authority. Authority shall award the contract or reject all submissions no later than 60 days from receipt of same.

Terrence J. Corrison

Executive Director

December 19, 2025