

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE**RESOLUTION NO. 2466**

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE, upon the recommendation and approval of the Executive Director, that the following claims on the current bills, list attached, amounting to \$ **24,868.47**, is hereby approved.

PROJECT (FLASH) - BILLS FOR JUNE 2025 TOTALS: \$ 14,406.14

SECTION 8 (HCV) - BILLS FOR JUNE 2025 TOTALS: \$ 10,462.33

Introduced by:

Sherry Bauer
Dolores Steinberg

Offered by:

Dolores Steinberg

Housing Authority Borough of Fort Lee

Vendor Accounting Cash Payment/Receipt Register

FLASH Corp.

Criteria Includes: 1) Program: FLASH Corp. 2) Project: All Projects 3) Payment Date: 6/1/2025 to 6/26/2025 4) Financial Period: June 2025 5) Payments Over: All
 .eck Numbers: All 7) Cleared Period: All 8) Check Status: All 9) Payment Status: All 10) Show Payments: Yes 11) Show Deposits: Yes 12) Order By: Payment/Receipt Number

Bank: Provident Bank, Bank Account: 650409103, GL Account: 1111.4

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
8166	06/10/2025	No	CHK	All Services APM, LLC	1405 Teresa Dr, Apt# 2H Floor Insta	No	\$4,000.00
8167	06/10/2025	No	CHK	Anchor Pest Control	Monthly Pest Control Service	No	\$67.14
8168	06/10/2025	No	CHK	Home Depot Credit Services	Acct#6035322006257335	No	\$1,722.01
8169	06/10/2025	No	CHK	PSE & G	Acct#6759444906- Services from 4/	No	\$1,948.25
8170	06/10/2025	No	CHK	PSE & G	Acct#6768536303- Services from 4/	No	\$421.82
8171	06/10/2025	No	CHK	PSE & G	Acct#6520316105- Services from 5/	No	\$170.93
8172	06/10/2025	No	CHK	PSE & G	Acct#7260667400- Services from 4/	No	\$99.86
8173	06/10/2025	No	CHK	PSE & G	Acct#7786115102- Services from 4/	No	\$16.99
8174	06/10/2025	No	CHK	PSE & G	Acct#726067508- Services from 4/2	No	\$176.23
8175	06/10/2025	No	CHK	Sylvia Ruiz	Amazon Purchases and pizza for se	No	\$100.40
8176	06/10/2025	No	CHK	Ulysses Varela	Fans & Motors and Drain repair part	No	\$100.36
8177	06/10/2025	No	CHK	United Federated Systems, Inc.	Quarterly Bill for Fire Alarm System	No	\$84.00
8178	06/10/2025	No	CHK	Veolia Water New Jersey	Acct#10002427312222 Services fro	No	\$2,127.52
8179	06/10/2025	No	CHK	Veolia Water New Jersey	Acct#10008900370055 Services fro	No	\$171.23
8180	06/23/2025	No	CHK	Coppa Montalbano Architects	HJHH Facade/ Inv 8114	No	\$750.00
8181	06/23/2025	No	CHK	Coppa Montalbano Architects	HJHH Life Safety Inv 8716	No	\$964.00
8182	06/23/2025	No	CHK	John G. Donovan	Technical Services(14.5+Hrs)	No	\$1,305.00
8183	06/23/2025	No	CHK	Veolia Water New Jersey	Accnt#10008900370055 (Service 5/	No	\$180.40
Cleared: 0							\$0.00
Uncleared: 18							\$14,406.14
Total Payments: 18							\$14,406.14

Project Summary

Bank: Provident Bank, Bank Account: 650409103, GL Account: 1111.4

<u>Program - Project</u>	<u>Payments</u>	<u>Deposits</u>
FLASH Corp. - Flash Corp. 10	\$14,406.14	\$0.00
Total:	\$14,406.14	\$0.00

Document Type Summary

Bank: Provident Bank, Bank Account: 650409103, GL Account: 1111.4

<u>Document Type</u>	<u>Count</u>	<u>Amount</u>
Check (CHK)	18	\$14,406.14
Total:	18	\$14,406.14

Transaction Type Summary

Bank: Provident Bank, Bank Account: 650409103, GL Account: 1111.4

<u>Transaction Type</u>	<u>Count</u>	<u>Amount</u>
Vendor Accounting - Payment	18	\$14,406.14
Vendor Accounting Total	18	\$14,406.14
Total:	18	\$14,406.14

End of Report

Housing Authority Borough of Fort Lee

Vendor Accounting Cash Payment/Receipt Register

Housing Choice Voucher

Criteria Includes: 1) Program: Housing Choice Voucher 2) Project: All Projects 3) Payment Date: 6/1/2025 to 6/26/2025 4) Financial Period: June 2025 5) Payments Over: All
 Check Numbers: All 7) Cleared Period: All 8) Check Status: All 9) Payment Status: All 10) Show Payments: Yes 11) Show Deposits: Yes 12) Order By: Payment/Receipt Number

Bank: Provident Bank, Bank Account: 650409154, GL Account: 1111.2

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
17	06/19/2025	No	DD	Lillian Acevedo	FSS Funds/Released	No	\$509.69
18	06/19/2025	No	DD	Ruth Pichardo	FSS Funds/Released	No	\$24,962.46
19	06/26/2025	No	DD	Yohanna Carrasco	Release of FSS Escrow Funds	No	\$17,342.00
1003	06/24/2025	No	CHK	Jaime Irizarry	Release of FSS Escrow Funds	No	\$2,534.00
1004	06/24/2025	No	CHK	Ana Concepcion	Release of FSS Escrow Funds	No	\$571.55
1005	06/24/2025	No	CHK	Lidia Luna	Release of FSS Escrow Funds	No	\$86.23
1006	06/25/2025	No	CHK	Evangelina Papageorgiu	Release of the FSS Funds	No	\$3,210.48
1007	06/25/2025	No	CHK	Wilkiria Sosa	Release of FSS Funds	No	\$148.72
						Cleared: 0	\$0.00
						Uncleared: 8	\$49,365.13
						Total Payments: 8	\$49,365.13

Project Summary

Bank: Provident Bank, Bank Account: 650409154, GL Account: 1111.2

<u>Program - Project</u>	<u>Payments</u>	<u>Deposits</u>
Housing Choice Voucher - Housing Choice Vouchers	\$49,365.13	\$0.00
Total:	\$49,365.13	\$0.00

Document Type Summary

Bank: Provident Bank, Bank Account: 650409154, GL Account: 1111.2

<u>Document Type</u>	<u>Count</u>	<u>Amount</u>
Direct Deposit (DD)	3	\$42,814.15
Check (CHK)	5	\$6,550.98
Total:	8	\$49,365.13

Transaction Type Summary

Bank: Provident Bank, Bank Account: 650409154, GL Account: 1111.2

<u>Transaction Type</u>	<u>Count</u>	<u>Amount</u>
Vendor Accounting - Payment	8	\$49,365.13
Vendor Accounting Total	8	\$49,365.13
Total:	8	\$49,365.13

Bank: Provident Bank, Bank Account: 650409111, GL Account: 1111.4

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
3269	06/25/2025	Yes	DD	Yohanna Carrasco	Release of FSS Escrow Funds	No	\$17,342.00
3269	06/26/2025	No	VD	Yohanna Carrasco	Wrong Bank Account	No	(\$17,342.00)
4280	06/10/2025	No	CHK	AS Consulting Inc.	Desktop Managed Services	No	\$1,093.00
4281	06/10/2025	No	CHK	EFA RENTAL RESOURCES LLC	5/30/25 Inspection Paperwork (3hrs)	No	\$108.00
4282	06/10/2025	No	CHK	EFA RENTAL RESOURCES LLC	27 Annual Inspections @\$40	No	\$1,080.00
4283	06/10/2025	No	CHK	Gannett New York-NewJersey Lo	Acct# 1183942 The Record/News H	No	\$56.40
4284	06/10/2025	No	CHK	Network Solutions, LLC	Acct# 52561024 Renewal of .Websit	No	\$31.99
4285	06/10/2025	No	CHK	New Jersey Public Housing Autho	FY2025 STATEMENT OF ACCOUN	No	\$2,316.00
4286	06/10/2025	No	CHK	NTN- Philadelphia	Acct# NJ6000-Background Check D	No	\$41.58
4287	06/10/2025	No	CHK	Quadient Leasing USA, Inc	Customer# 00160207 Lease Payme	No	\$391.26

Housing Authority Borough of Fort Lee

Vendor Accounting Cash Payment/Receipt Register

Housing Choice Voucher

Filter Criteria Includes: 1) Program: Housing Choice Voucher 2) Project: All Projects 3) Payment Date: 6/1/2025 to 6/26/2025 4) Financial Period: June 2025 5) Payments Over: All
 6) Check Numbers: All 7) Cleared Period: All 8) Check Status: All 9) Payment Status: All 10) Show Payments: Yes 11) Show Deposits: Yes 12) Order By: Payment/Receipt Number

Bank: Provident Bank, Bank Account: 650409111, GL Account: 1111.4

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
4288	06/10/2025	No	CHK	Staples Business Advantage	Acct# NYC1060106-Office Supplies	No	\$376.73
4289	06/10/2025	No	CHK	Staples Business Advantage	Acct# NYC1060106-Office Supplies	No	\$273.15
4290	06/10/2025	No	CHK	Staples Business Advantage	Acct# NYC1060106-Office Supplies	No	\$159.99
4291	06/10/2025	No	CHK	Staples Business Advantage	Acct# NYC1060106-Office Supplies	No	\$51.18
4292	06/10/2025	No	CHK	Staples Business Advantage	Acct# NYC1060106-Office Supplies	No	\$159.99
4293	06/10/2025	No	CHK	Staten Island Media Group	Acct# 511540-Star Ledger Ad -RFP	No	\$51.62
4294	06/10/2025	No	CHK	Thomas Furlong, C.P.A.	Accounting Services 6/1/25	No	\$3,200.00
4295	06/11/2025	No	CHK	Verizon Wireless	Acct#642212010-00001 Billing 5/4-6	No	\$447.15
4296	06/23/2025	No	CHK	Verizon FIOS	Acct#4529497600156 Office Fios Bu	No	\$555.24
4297	06/23/2025	No	CHK	Verizon FIOS	Acct#556776715000140 Office Fax	No	\$69.05
Cleared: 0							\$0.00
Uncleared: 20							\$10,462.33
Total Payments: 20							\$10,462.33

Project Summary

Bank: Provident Bank, Bank Account: 650409111, GL Account: 1111.4

<u>Program - Project</u>	<u>Payments</u>	<u>Deposits</u>
Housing Choice Voucher - Housing Choice Vouchers	\$10,462.33	\$0.00
Total:	\$10,462.33	\$0.00

Document Type Summary

Bank: Provident Bank, Bank Account: 650409111, GL Account: 1111.4

<u>Document Type</u>	<u>Count</u>	<u>Amount</u>
Direct Deposit (DD)	1	\$17,342.00
Void Payment (VD)	1	(\$17,342.00)
Check (CHK)	18	\$10,462.33
Total:	20	\$10,462.33

Transaction Type Summary

Bank: Provident Bank, Bank Account: 650409111, GL Account: 1111.4

<u>Transaction Type</u>	<u>Count</u>	<u>Amount</u>
Vendor Accounting - Payment	19	\$27,804.33
Vendor Accounting Void	1	(\$17,342.00)
Vendor Accounting Total	20	\$10,462.33
Total:	20	\$10,462.33

End of Report

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2467

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NOVOGRADAC & COMPANY, LLP, 1144 HOOPER AVE, TOMS RIVER, NJ 08753 TO AUDIT THE BOOKS AND RECORDS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE FOR THE TWELVE-MONTH PERIOD ENDING DECEMBER 31, 2024.

WHEREAS, there is a need for the services of an Independent Public Accountant to perform the annual audit of the books and records of the Housing Authority of the Borough of Fort Lee (the "Authority"); and

WHEREAS, in accordance with the Authority's Procurement Policy the Authority placed a Public Notice in The Record Newspaper on June 5, 2025 , for sealed proposals for "Audit Services - Fort Lee Housing Authority" with a return date of June 25, 2025 ; and

WHEREAS, in response to the aforesaid advertisement, the Authority did receive one (1) proposal which proposal was submitted by Novogradac & Company of Toms River, New Jersey; and

WHEREAS, the proposed fee submitted by Novogradac & Company is estimated to be \$13,945.00 based upon hourly rates between \$305.00 (Partner) and \$105.00 (Staff) per hour and is reasonable; and

WHEREAS, Novogradac and Company is an experienced firm and has extensive experience serving as auditor for housing authorities, currently serving more than seventy-five housing authority clients across the United States.

**NOW, THEREFORE, BE IT RESOLVED BY THE HOUSING AUTHORITY OF
THE BOROUGH OF FORT LEE AS FOLLOWS:**

1. That the Executive Director is authorized to enter into a contract in the form included in the Request for Proposals for Audit Services for the with Novogradac and Company LLP for a fee of \$13,945.00; and
2. That the Contract is being awarded as a professional service in accordance with the Authority's Procurement Policy and that a Notice of this Action shall be published once in The Record; and
3. That this Resolution and Contract shall be and remain on file and available for public inspection at the office of the Fort Lee Housing Authority, 1403 Teresa Drive, Fort Lee, New Jersey 07024; and
4. That this Resolution shall take effect immediately.

Introduced by: Dolores Steinberg

Offered by: ROBERTA SOHMER (Through Zoom)