



Fort Lee Housing Authority

1403 Teresa Drive
Fort Lee, New Jersey 07024
Tel (201) 947-7400/7401
Fax (201) 947-9710

TO: COMMISSIONERS OF THE FORT LEE HOUSING AUTHORITY

FROM: TERRENCE J. CORRISTON, Executive Director

DATE: November 25, 2025

RE: Public Meeting of the Fort Lee Housing Authority to be held at the offices of the Housing Authority located at 1403 Teresa Drive, Fort Lee, New Jersey, on **WEDNESDAY, DECEMBER 3, 2025, at 6:00 P.M.**

Enclosed are the following:

- AGENDA
- Minutes for Meeting of **NOVEMBER 5, 2025**
- Proposed Resolutions
 - **2478-** Bills for payment
 - **2479-** Resolution authorizing the Executive Director to publish the monthly Board of Commissioners' meeting to the various newspapers.
 - **2480-** Resolution authorizing the Executive Director to execute a contract for Landscaping and Ground Maintenance services for calendar years 2026 and 2027 with the option for one or two additional years with Better Image Landscaping Inc.
 - **2481-** Resolution authorizing the Executive Director to execute a contract with Kraft Power Corporation for maintenance of the Standby Generator System at Harry J Holtje House in the amount of \$2,520 per year.
 - **2482-** Resolution authorizing the submission of a late budget to the New Jersey Department of Community Affairs.
 - **2483-** Resolution approving payment of additional insurance premiums for a portion of employees' 2026 State Health Benefits.
- Financial Statement for the period ending October 31, 2025.

CC: Thomas Furlong C.P.A.
Joseph Cervieri, Liaison from Mayor and Council of Fort Lee Housing Authority



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AGENDA

- 1) Call to Order.
- 2) Reading of the Open Public Meetings Act.
- 3) Roll Call: Sherry Bauer____; Elsie O'Neill ____; Roberta Sohmer____;
Dolores Steinberg ____; Ashley Yook____; Chris Chung ____;
and Shari DePalma ____.
- 4) Approval of Minutes for Meeting of **November 5, 2025.**
- 5) Report of the Executive Director.
 - A. Monthly Activity Report.
- 6) Discussion among the Commissioners and the Executive Director.
- 7) Old Business.
- 8) New Business.
 - A. Consider, discuss, and vote upon the following Resolutions:
 - **2478-** Bills for payment
 - **2479-** Resolution authorizing the Executive Director to publish the monthly Board of Commissioners' meeting to the various newspapers.
 - **2480-** Resolution authorizing the Executive Director to execute a contract for Landscaping and Ground Maintenance services for calendar years 2026 and 2027 with the option for one or two additional years with Better Image Landscaping Inc.
 - **2481-** Resolution authorizing the Executive Director to execute a contract with Kraft Power Corporation for maintenance of the Standby Generator System at Harry J Holtje House in the amount of \$2,520 per year.
 - **2482-** Resolution authorizing the submission of a late budget to the New Jersey Department of Community Affairs.
 - **2483-** Resolution approving payment of additional insurance premiums for a portion of employees' 2026 State Health Benefits.
- 9) Open Discussion.
- 10) Adjournment



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CHAIRMAN'S STATEMENT

Pursuant to the Open Public Meetings Act adequate notice of this Meeting has been provided in the following manner:

On December 22, 2024, a schedule of the regular meetings for the year 2025, setting forth the date, time and location of this meeting was posted on the Housing Authority's officially designated public bulletin board at 309 Main St, Fort Lee, New Jersey, and mailed to The Record, The Jersey Journal and the Clerk of the Borough of Fort Lee.

The Secretary is hereby directed to enter into the minutes of this meeting this public announcement.