

**HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE**

**MINUTES OF REGULAR MEETING**

**JANUARY 3, 2024**

1. **MEETING** called to order at 6:00 PM by Chairperson, C. Blue, at the offices of the Housing Authority, 1403 Teresa Drive, Fort Lee, New Jersey.

2. Pursuant to the Open Public Meetings Act adequate notice of this meeting has been provided in the following manner:

On December 7, 2023 a schedule of the remaining regular meetings for the year 2024, setting forth the date, time and location of this meeting was posted on The Housing Authority's officially designated public bulletin board at 309 Main Street, Fort Lee, New Jersey, and mailed to The Record, The Jersey Journal and The Clerk of the Borough of Fort Lee.

The Secretary is hereby directed to enter into the Minutes of this meeting this public announcement.

**3. ROLL CALL:**

**PRESENT:** Commissioners C. Blue, S. Bauer, J. Blau;  
R. Sohmer, D. Steinberg and A. Yook

**ABSENT:** E. O'Neill

**4. MINUTES:**

Motion made by S. Bauer, seconded by J. Blau, to dispense with the reading of the Minutes for Regular Meeting of December 6, 2023, and to approved the Minutes as written.

Ayes: C. Blue, S. Bauer; J. Blau; R. Sohmer  
D. Steinberg; and A. Yook  
Nays: None  
Abstain: None  
Absent: E. O'Neill

**5. DIRECTOR'S REPORT:**

1. GRANTS: Our Community Development Grants have been submitted for Fort Lee Housing Authority for Fiscal Year 2024/2025 in the amount of \$ 90,000.00 for upgrading to our Fire Alarm System. Our FLASH Corp. 8<sup>th</sup> Street building we are applying for \$ 90,000.00 for Exterior Renovations, including replacement of roofing components and shingles. etc. and rehabbing or replacement the steel lintels. These awards will not come out until August or September. We have hired an Architect to provide us with plans for both projects and should receive Them shortly.
2. We were able to have wonderful Holiday parties for our FSS participants and our families here at the Holtje House. We received gifts from The Linwood Apartment Complex who had contacted Lisa last year and again this year to see if it would be alright to collect toys and other items for our tenants. The staff, Lisa, Christina and Sylvia had a great time sorting and wrapping up all the gifts for the children. We delivered to our residents a box of cookies and a \$ 25.00 gift card to Shop Rite which they were most appreciative of all they get here in the Buildings. Everyone thanked us and the community for the wonderful parties and gifts they received.
3. As you see we have a Resolution to appoint me as the P.A.C.O. This stands for Public Agency Compliance Officer. It is a contact person in our agency for all matters concerning the implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program.

**RESOLUTIONS:**

- A. Payment of Bill; and
- B. Appointing Terrence J. Corrison, as Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.2.

**OUR NEXT MEETING WILL BE FEBRUARY 7, 2024.**

**SEE YOU THEN.**

**6. OLD BUSINESS**

**None**

**7. NEW BUSINESS:**

**MOTION** made by D. Steinberg, seconded by S. Bauer to approve the following Resolutions by Consent Agenda:

- i. Resolution # 2399 to approve payment of the attached list of bills. Resolution annexed hereto.
- ii. Resolution # 2400 appointing Terrence J. Corrison, as Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.2. Resolution annexed hereto.

**AYES:** C. Blue, S. Bauer, J. Blau, R, Sohmer,  
D. Steinberg and A. Yook

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** E. O'Neill

8. OPEN DISCUSSION. None

9. ADJOURNMENT.

**Motion** made by C. Blue, seconded by J. Blau to adjourn the meeting at 6:40 p.m.

**AYES:** C. Blue, S. Bauer, J. Blau, R. Sohmer,  
D. Steinberg and A. Yook

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** E. O'Neill

Respectfully submitted,

Terrence J. Corrison  
Executive Director