



# *Fort Lee Housing Authority*

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1403 Teresa Drive  
Fort Lee, New Jersey 07024  
Tel (201) 947-7400/7401  
Fax (201) 947-9710

TO: COMMISSIONERS OF THE FORT LEE HOUSING AUTHORITY

FROM: TERRENCE J. CORRISTON, Executive Director

DATE: **November 25, 2024**

RE: Public Meeting of the Fort Lee Housing Authority to be held at the offices of the Housing Authority located at 1403 Teresa Drive, Fort Lee, New Jersey, on **WEDNESDAY DECEMBER 4, 2024, at 6:00 P.M.**

## Enclosed are the following:

- AGENDA
- Minutes for Meeting of NOVEMBER 6, 2024
- Proposed Resolutions
  - **2438-** Bills for payment
  - **2439-** Resolution by the Commissioners of the Housing Authority of Fort Lee authorizing the Executive Director to Publish the Monthly Board of Commissioners' meeting dates in various newspapers.
  - **2440-** Resolution Adopting and Mandating use of the OPEN PUBLIC RECORDS request form pursuant to N.J.S.A. 47-1A-5(f) and designating Sylvia Ruiz as Records Custodian for the Fort Lee Housing Authority and Terrence J. Corrison as Alternate Records Custodian.
  - **2441-** Resolution by the Commissioners of the Housing Authority of the Borough of Fort Lee authorizing the Executive Director to execute a contract for Snow Plowing/ Removal Services for the Harry J. Holtje House with Better Image Landscaping, Inc. commencing December 7, 2024 to April 15, 2025
- Financial Statement for period ending OCTOBER 31, 2024.

CC: Thomas Furlong C.P.A.  
Joseph Cervieri, Liaison from Mayor and Council of Fort Lee Housing Authority

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## AGENDA

- 1) Call to Order.
- 2) Reading of the Open Public Meetings Act.
- 3) Roll Call: Charles Blue\_\_\_\_; Sherry Bauer\_\_\_\_; Jay Blau\_\_\_\_  
Elsie O'Neill\_\_\_\_; Roberta Sohmer\_\_\_\_.  
Dolores Steinberg\_\_\_\_ and Ashley Yook\_\_\_\_
- 4) Approval of Minutes for Meeting of November 6, 2024
- 5) Report of the Executive Director.
  - A. Monthly Activity Report.
- 6) Discussion among the Commissioners and the Executive Director.
- 7) Old Business.
- 8) New Business.
  - A. Consider, discuss, and vote upon the following Resolutions:
    - **2438-** Bills for payment
    - **2439-** Resolution by the Commissioners of the Housing Authority of Fort Lee authorizing the Executive Director to Publish the Monthly Board of Commissioners' meeting dates in various newspapers.
    - **2440-** Resolution Adopting and Mandating use of the OPEN PUBLIC RECORDS request form pursuant to N.J.S.A. 47-1A-5(f) and designating Sylvia Ruiz as Records Custodian for the Fort Lee Housing Authority and Terrence J. Corrison as Alternate Records Custodian.
    - **2441-** Resolution by the Commissioners of the Housing Authority of the Borough of Fort Lee authorizing the Executive Director to execute a contract for Snow Plowing/ Removal Services for the Harry J. Holtje House with Better Image Landscaping, Inc. commencing December 7, 2024, to April 15, 2025
- 9) Open Discussion.
- 10) Adjournment.



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## CHAIRMAN'S STATEMENT

Pursuant to the Open Public Meetings Act adequate notice of this Meeting has been provided in the following manner:

On December 6, 2023, a schedule of the regular meetings for the year 2024, setting forth the date, time and location of this meeting was posted on the Housing Authority's officially designated public bulletin board at 309 Main St, Fort Lee, New Jersey, and mailed to The Record, The Jersey Journal and the Clerk of the Borough of Fort Lee.

The Secretary is hereby directed to enter into the minutes of this meeting this public announcement.