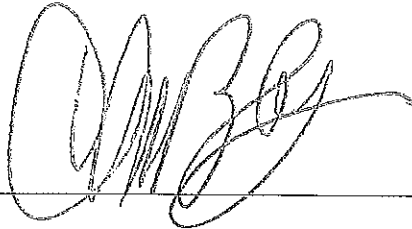


HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

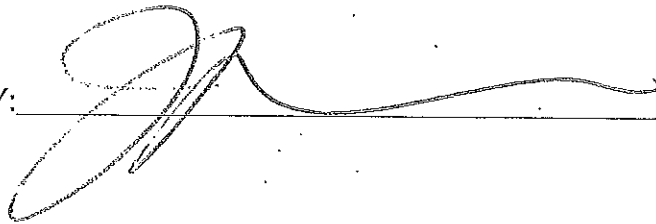
RESOLUTION NO. 2393

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE, upon the recommendation and approval of the Executive Director, that the following claims on current bills, list attached, amounting to \$ 7,599.02 is hereby approved.

INTRODUCED BY: _____



SECONDED BY: _____



DATED: December 6, 2023

PROJECT BILLS FOR DECEMBER 2023

\$ 2,355.27	P.S.E. & G. – Invoice for HJHH for Nov. 2023/HJHH
1,376.77	Veolia Water NJ- Inv. for Services for November 2023
564.96	P.S.E. & G. –Office Invoice for November 2023
154.75	P.S.E. & G. – Street Lighting for November 2023
43.00	Parent Door Hardware – Inv. #C13760 Rekey Lock & keys (5)
50.00	Lifestation – Equipment replacement for Apt. 3A/1403
516.39	Home Depot – Invs. for November 2023
84.00	United Federated Systems – Quarterly Billing Fire Alarm System Period 1/1/2024 to 3/31/24
331.00	Chemical Specifics (CSI) – Water Treatment Services

\$ 5,476.14 TOTAL

SECTION 8 BILLS FOR DECEMBER 2023

\$ 547.65	Verizon FIOS – Services for 11/10/23 to 12/09/2023
424.40	Verizon Wireless– Services 11/4/23 to 12/03/23
47.92	Verizon – Services for 11/8/23 to 12/7/23
988.00	A S Consulting – Managed Services and Disaster Backup Services For November 2022
114.91	P. McQuade – Reimbursement for Expenses/Thanksgiving Dinner for Seniors

\$ 2,122.88 TOTAL

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2394

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTIVE DIRECTOR TO PUBLISH THE MONTHLY BOARD OF COMMISSIONERS' MEETINGS IN THE VARIOUS NEWSPAPERS AS FOLLOWS:

WHEREAS, The Record, a newspaper published in Bergen County, New Jersey, and circulated in the Borough of Fort Lee, and The Jersey Journal, a newspaper published in Hudson County, New Jersey, and circulated in the Borough of Fort Lee, be and are hereby designated as the official newspapers for the Fort Lee Housing Authority, in which all legal advertisements and notices of this Housing Authority shall be published, except as otherwise provided by law.

WHEREAS, pursuant to the Open Public Meetings Act (C. 231, PL of N.J. 1975) the following named newspapers be and same are hereby designated as the newspapers to receive the notices of meetings of this Authority, because the hereinafter designated newspapers have the greatest likelihood of informing the public within the Borough of Fort Lee of the meetings of this Housing Authority:

- a. **The Record**, a newspaper published in Hackensack, Bergen County, New Jersey, and circulated in the Borough of Fort Lee.
- b. **The Jersey Journal**, a newspaper published in Secaucus, Hudson County, New Jersey, and circulated in the Borough of Fort Lee.

WHEREAS, the bulletin board, located in the Municipal Building, 309 Main Street, Fort Lee, New Jersey, be and the same is hereby designated as the official public place where all notices of meetings of this Housing Authority, together with all other notices which may be required by law or by designation of this Authority to be posted, shall be posted pursuant to the aforesaid Open Public Meetings Act.

WHEREAS, the regular monthly meetings of the Housing Authority of the Borough of Fort Lee for the 2024 year be held on **Wednesdays, at 6:00 p.m. at the Offices of the Housing Authority, 1403 Teresa Drive, Fort Lee, New Jersey**, on the following dates:

Wednesday, January 3, 2024
Wednesday, February 7, 2024
Wednesday, March 6, 2024
Wednesday, April 3, 2024
Wednesday, May 1, 2024
Wednesday, June 5, 2024

Wednesday, July 3, 2024
Wednesday, August 7, 2024
Wednesday, September 4, 2024
Tuesday, October 1, 2024
Wednesday, November 6, 2024
Wednesday, December 4, 2024

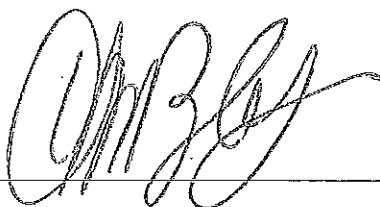
Official and formal action may be taken at the aforesaid meetings.

WHEREAS, pursuant to Section 14 of the Open Public Meetings Act, the sum of \$ 10.00 be and the same is hereby established as the annual fee, payable in advance, to be charged to any individual or organization requesting notification of the Housing Authority Meetings, other than those required to be notified by law, except that no fee shall be charged to requesting news media serving the Borough of Fort Lee.

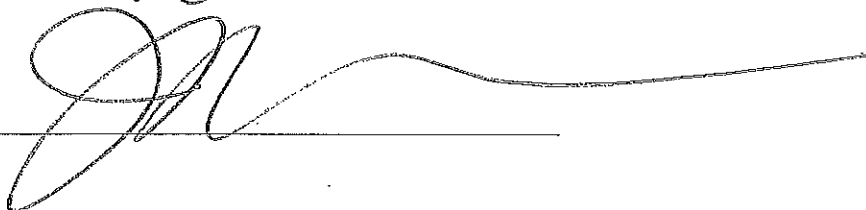
WHEREAS, the Executive Director of the Housing Authority, within seven (7) days following this meeting, is hereby authorized and directed to (a) post and maintain posted throughout the year on the officially designated public bulletin board for the Housing Authority the schedule of the regular meetings as described in Paragraph 4 above; (b) mail a copy of said schedule of meetings to The Record and The Jersey Journal, newspapers circulated in the Borough of Fort Lee; (c) file a copy of said schedule of meetings with the Clerk of the Borough of Fort Lee; and (d) do all that is necessary to comply with the Open Public Meetings Act (Chapter 231, Laws of 1975) to the end that adequate notice of such public meetings, pursuant to such statute, be given according to law.

WHEREAS, in addition to the aforesaid meeting, the Housing Authority of the Borough of Fort Lee will hold such other meetings as the public business may require, but pursuant to and with such additional notice as is required by the said Open Public Meetings Act.

OFFERED BY: _____



SECONDED BY: _____



DATED: December 6, 2023

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2395

ADOPTED BUDGET RESOLUTION

FISCAL YEAR PERIOD JANUARY 1, 2024 TO DECEMBER 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Fort Lee Housing Authority for the fiscal year period beginning January 1, 2024 and ending December 31, 2024, has been presented for adoption before the governing body of the Fort Lee Housing Authority at its Open Public Meeting of October 4, 2023; and

WHEREAS, the Annual Budget Page F-1 and Capital Budget CB-3 as presented for adoption reflects each item of revenue Budget Page F-2 and appropriation Budget Page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Fort Lee Housing Authority, at an Open Public Meeting held on October 4, 2023, that the Annual Budget and Capital Budget/Program of the Fort Lee Housing Authority for the fiscal year beginning January 1, 2024, and ending December 31, 2024, is hereby adopted and shall constitute appropriations for the purposes stated; and


BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



Secretary's signature

12 - 6 - 2023

Date

INTRODUCED BY: 

SECONDED BY: 

DATED: December 6, 2023

GOVERNING BODY	Recorded Vote:			
	AYES	NAYS	ABSTAIN	ABSENT
MEMBERS:				
CHARLES BLUE	X			
SHERRY BAUER	X			
JAY BLAU	X			
ELSIE O'NEILL	X			
ROBERTA SOHMER	X			
DOLORES STEINBERG	X			
ASHLEY YOOK	X			

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE.

RESOLUTION NO. 2396

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE HEREBY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT FOR PROFESSIONAL SERVICES WITH COPPA MONTALBANO ARCHITECTS IN THE AMOUNT OF \$9,700.00 FOR PROJECT ENTITLED "IMPROVEMENTS TO THE HARRY J. HOLTJE HOUSE" AT 1403-1405 AND 1407 TERESA DRIVE, FORT LEE, NEW JERSEY.

WHEREAS, a Request for Proposals was forwarded to Architects/Engineers on October 16, 2023, for professional services, with a return date of November 10, 2023, at 11:00 p.m.; and


WHEREAS, the Housing Authority did receive, as a result of the RFP, a bid from COPPA MONTALBANO ARCHITECTS; and

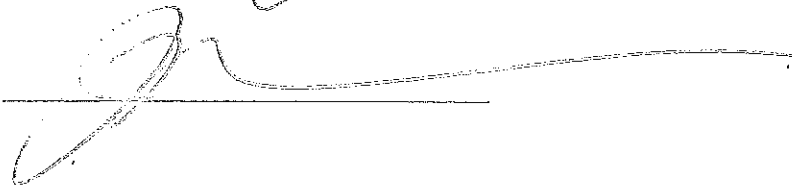
WHEREAS, after review by the Executive Director, and John Donovan, Project Manager, it was determined that COPPA MONTALBANO ARCHITECTS, submitted a responsible bid in the amount of \$ 9,700,00; and

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE, as follows:

- 1. That the Executive Director is hereby authorized to execute a contract with COPPA MONTALBANO, ARCHITECTS, in the amount of \$9,700.00 for project entitled "Improvements to the Harry J. Holtje House" 1403-1405-1407 Teresa Drive, Fort Lee, New Jersey.**
- 2. That the aforesaid award was made in accordance with the competitive sealed bids procedures.**

3. That this Resolution shall take effect immediately.

INTRODUCED BY:  _____

SECONDED BY:  _____

DATED: December 6, 2023.

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2397

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE APPROVING THE APPOINTMENT OF PEGGY MCQUADE, AS FUND COMMISSIONER FOR THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND FOR THE FUND YEAR 2024.

WHEREAS, the Fort Lee Housing Authority (member) is a Member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the By-Laws of said Fund require that each member Housing Authority appoint a **FUND COMMISSIONER** to represent and serve the Authority as its' representative to said Fund;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE does hereby appoint **PEGGY MC QUADE**, as the **HOUSING AUTHORITY'S FUND COMMISSIONER** for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2024, and **TERRENCE J. CORRISTON**, as **ALTERNATIVE COMMISSIONER**, for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2023.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AT A MEETING HELD ON December 6, 2023.



TERRENCE J. CORRISTON, Executive Director

OFFERED BY: _____


SECONDED BY: _____


DATED: December 6, 2023

New Jersey Public Housing Authority Joint Insurance Fund
9 Campus Drive, Suite 216
Parsippany, NJ 07054
Telephone (201) 881-7632 Fax (201) 881-7633

Direct Inquiries to : Tracy Lopez

October 26, 2023

2024 PROXY

I, PEGGY MC QUADE, Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund from the FORT LEE Housing Authority, do hereby grant my irrevocable proxy for the 2024 Fund year to a majority of the Executive Committee members personally in attendance at any such meeting, for the purposes of casting any vote which I may be authorized to cast as a member of the Fund.

Should I attend any such meeting at which a vote is to be cast, I will have the power to vote personally and this proxy will not be applicable at any such meeting.

_____ (Signature)

PEGGY MC QUADE (Printed Name)

December 6 , 2023 (Date)

Commissioner to the Joint Insurance Fund from

FORT LEE Housing Authority

_____ Non-Profits (if applicable)

Please return this form by January 3, 2024:

Email: skrolian@permainc.com OR

Fax #201-881-7633

Mail: Perma Risk Management Services

9 Campus Drive, Suite 216

Parsippany, NJ 07054

Attn: Tracy Lopez/ Steven Krolian

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE.

RESOLUTION NO. 2398

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE HEREBY AUTHORIZING THE EXECUTIVE DIRECTOR TO AWARD A CONTRACT FOR BANKING SERVICES FOR A PERIOD OF FIVE (5) YEARS TO LAKELAND BANK

WHEREAS, in accordance with the competitive proposal procedures of the Procurement Policy of the Housing Authority of the Borough of Fort Lee (the "Authority"), the Authority advertised for proposals for banking services on November 1, 2023 in The Record Newspaper with a return date of December 1, 2023; and

WHEREAS, as a result of said advertisement, the Authority did receive four (4) proposals from the following banks:

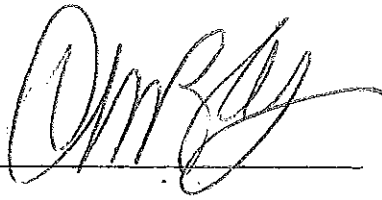
Bogota Savings
Lakeland Bank
M&T Bank
TD Bank; and

WHEREAS, the proposals were evaluate by the Authority's fee accountant Thomas Furlong, and Executive Director, Terrence Corrison who determined that Lakeland Bank submitted the proposal that was advantageous to the Housing Authority of the Borough of Fort Lee and recommend that a contract be awarded to Lakeland Bank.

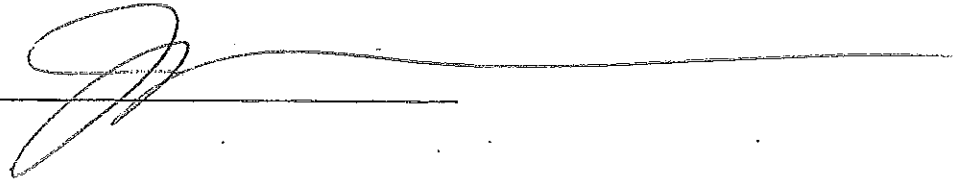
NOW, THEREFORE, BE IT RESOLVED, BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE THAT:

- 1. A contract for banking services be awarded to Lakeland Bank for a period of five (5) years based on the terms submitted in its proposal; and**
- 2. That the aforesaid award was made in accordance with the competitive proposal procedures in the Procurment Policy; and**
- 3. That this Resolution shall take effect immediately.**

INTRODUCED BY:

A handwritten signature in cursive script, appearing to read "DMBS", written over a horizontal line.

SECONDED BY:

A handwritten signature in cursive script, written over a horizontal line that extends across the page.

DATED: December 6, 2023