

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE
MINUTES OF REGULAR MEETING

NOVEMBER 1, 2023

1. **MEETING** called to order at 6:00 p.m. by Chairperson, Charles Blue.

2. Pursuant to the Open Public Meetings Act adequate notice of this meeting has been provided in the following manner.

On December 14, 2022, a schedule of the regular meetings for the year 2023, setting forth the date, time and location of this meeting was posted on the Housing Authority's officially designated public bulletin board at 309 Main Street, Fort Lee, New Jersey, and mailed to The Record, The Jersey Journal and the Clerk of the Borough of Fort Lee.

The Secretary is hereby directed to enter into the Minutes of this Meeting this public announcement.

3. ROLL CALL:

PRESENT: Commissioners C. Blue, S. Bauer, J. Blau,
E. O'Neill, R. Sohmer and D. Steinberg

ABSENT: A. Yook

4. **MINUTES:**

Motion made by J. Blau, seconded by D. Steinberg to dispense with the reading of the Minutes for Regular Meeting of October 4, 2023, and to approve the Minutes as corrected.

Ayes: C. Blue, S. Bauer, J. Blau, E.
O'Neill, R. Sohmer and D. Steinberg
Nays: None
Abstain: None
Absent: A. Yook

6. **DIRECTOR'S REPORT:**

- a. **Fire Standpipe** - We had our meeting with regard to the standpipe and we are now being required to submit drawing to the electrical inspector which could cost an additional \$ 15,000.00 or greater. As you may recall we were advised that we did not need a Fire Watch in the building as we have enough pressure to run our fire system throughout the buildings. After this discussion we expect to receive quotes for the preparation of the drawings. John Donovan and myself have been working on this project diligently so that we can complete this project.
- b. We were approved by the County of Bergen for \$ 61,000.00 in grant funds for the waterproofing/caulking of windows and a/c sleeves at the Harry J. Holtje House. John Donovan is preparing Specs. and hopefully we will have a Resolution for an Architect/Engineer for the December meeting.
- c. I am working on our new Applications for CDBG Funds. One of projects we may apply to Community Development for funds, is to replace our existing Fire Alarm Panel. There are many items we are considering but that is a very expensive project so any funds we can receive to help with it is very important.

d. **RESOLUTIONS.**

1. Payment of Bills.
2. Authorizing a Contract for snow plowing with Better Image Landscapes, Inc. for a one year term commencing December 7, 2023 to April 15, 2023.

Our next meeting will be December 6, 2023.

6. **OLD BUSINESS**

NONE

7. **NEW BUSINESS**

A. **MOTION** made by J. Blau, seconded by D. Steinberg, to approve the following Resolutions by Consent Agenda:

1. Resolution No. 2391 approving payment of the attached list of bills. Resolution annexed hereto.
2. Resolution No. 2392 Authorizing the Executive Director to execute a Contract for Snow Plowing/Removal Services for the Harry J. Holtje House with Better Image Landscapes, Inc. for a one (1) year Term commencing December 7, 2023 to April 15, 2024. Resolution annexed hereto.

AYES: C. Blue, S. Bauer, J. Blau, E. O'Neill, R. Sohmer and
D. Steinberg

NAYS: None

ABSTAIN: None

ABSENT: A. Yook

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8. OPEN DISCUSSION: NONE
9. ADJOURNMENT:

MOTION made by C. Blue, seconded by D. Steinberg, to adjourn the meeting at 6:45 p.m.

AYES: C. Blue, S. Bauer, J. Blau, E. O'Neill, R. Sohmer
and D. Steinberg

NAYS: None

ABSTAIN: None

ABSENT: A. Yook

Respectfully submitted,

Terrence J. Corrison
Executive Director