

**HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE**

**MINUTES OF REGULAR MEETING**

**MAY 3, 2023**

1. **MEETING** called to order at 6:00 PM by Chairperson, C. Blue, at the offices of Housing Authority, 1403 Teresa Drive, Fort Lee, New Jersey.
  
2. Pursuant to the Open Public Meetings Act adequate notice of this meeting has been provided in the following manner.

On December 14, 2022, a schedule of the remaining regular meetings for the Year 2023, setting forth the date, time and location of this meeting was posted on the Housing Authority's officially designated public bulletin board at 309 Main Street, Fort Lee, New Jersey, and mailed to The Record, The Jersey Journal and the Clerk of the Borough of Fort Lee.

The Secretary is hereby directed to enter into the minutes of this meeting this public announcement.

**3. ROLL CALL:**

**PRESENT:** Commissioners C. Blue, S. Bauer, J. Blau,  
D. Steinberg and A. Yook

**ABSENT:** Commissioner E. O'Neill and R. Sohmer

**4. MINUTES:**

Motion made by S. Bauer, seconded by D. Steinberg, to dispense with the reading of the Minutes for Regular Meeting of April 4, 2023 and to approve the Minutes as corrected.

Ayes: C. Blue, S. Bauer, J. Blau,  
D. Steinberg and A. Yook  
Nays: None  
Abstain: None  
Absent: E. O'Neill and R. Sohmer

**5. EXECUTIVE DIRECTOR'S REPORT:**

1. Landscaping Situation. We have a new Landscaper after bids were reviewed and approved. They were here today to do the first cutting and clean up. They couldn't find us to begin with and the Manager arrived first and I walked with him and reviewed the items we needed taken care of. He said he would have the guys back today and sure enough they arrived back a few hours before our meeting.

While walking the grounds, we noticed a sidewalk that has been raised about three inches with the root of a tree in the back area. It is not our tree but our neighbors. After some investigation I found out who the owner was and made a call to discuss the situation. The owner, David, assured me that he would have his manager call me to review the situation and discuss a resolution. We will wait and see what happens next.

1. Leasing – We are doing well with our Vouchers. We have our numbers up and are keeping on top of leasing. We need to keep our numbers up so that our budget is not cut due to falling below our voucher count of 490 vouchers. We are in good shape. Our staff does a good job maintaining our count and it is checked every month by our Accountant. Rents have gone up in Fort Lee and we must maintain our lease up so we keep receiving our budgeted amounts.

In the event the Budget Resolution is not passed in Washington we have a reserve of 3-5 months to cover the cost of rents for our tenants.

2. Resolutions: Only Payment of Bills this month.

Our next meeting will be June 7<sup>th</sup>, 2023. Have a good month.

## 6. OLD BUSINESS

NONE

## 7. NEW BUSINESS

A. **MOTION** made by S. Bauer, seconded by J. Blau to approve the following Resolution by Consent Agenda.

1. Resolution No. 2378 approving payment of the attached list of bills. Resolution annexed hereto.

**AYES:** C. Blue, S. Bauer, J. Blau,  
D. Steinberg and A, Yook  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** E. O'Neill and R. Sohmer

8. **OPEN DISCUSSION:** NONE

9. **ADJOURNMENT:**

**MOTION** made by S. Bauer, seconded by J. Blau, to adjourn the meeting at 6:30 p.m.

**AYES:** C. Blue, S. Bauer, J. Blau,  
D. Steinberg and A. Yook

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** E. O'Neill and R. Sohmer

Respectfully submitted,

Terrence J. Corrison  
Executive Director