

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

MINUTES OF REGULAR MEETING

JANUARY 4, 2023

1. **MEETING** called to order at 6:00 PM by Chairperson, C. Blue, at the offices of the Housing Authority, 1403 Teresa Drive, Fort Lee, New Jersey.
2. Pursuant to the Open Public Meetings Act adequate notice of this meeting has been provided in the following manner:

On December 14, 2022, a schedule of the remaining regular meetings for the year 2023, setting forth the date, time and location of this meeting was posted on The Housing Authority's officially designated public bulletin board at 309 Main Street, Fort Lee, New Jersey, and mailed to The Record, The Jersey Journal and The Clerk of the Borough of Fort Lee.

The Secretary is hereby directed to enter into the Minutes of this meeting this public announcement.

3. ROLL CALL:

PRESENT: Commissioners C. Blue, S. Bauer, E. O'Neill,
R. Sohmer, D. Steinberg and A. Yook

ABSENT: None

4. MINUTES:

Motion made by S. Bauer, seconded by D. Steinberg, to dispense with the reading of the Minutes for Regular Meeting of December 7, 2022, and to approved the Minutes as written.

Ayes: C. Blue, S. Bauer; E. O'Neill, R. Sohmer
D. Steinberg; and A. Yook
Nays: None
Abstain: None
Absent: None

5. DIRECTOR'S REPORT:

1. We were able to have wonderful Holiday parties for our FSS participants and our families here at the Holtje House. We received gifts from two groups. The first was a group from The Linwood Apartment Complex who had contacted Lisa to see if it would be alright to collect toys and other items for our tenants. They collected three large plastic boxes of items which they dropped off in the morning for us to sort and wrap. On that same day we received boxes and boxes of toys from the Fort Lee PBA for our residents and other participants in need. The staff, Lisa, Christina and Sylvia had a great time sorting and wrapping up all the gifts for the children. We had our party in the building for our residents and presented them with a box of cookies and a \$ 25.00 gift card to Shop Rite which they were most appreciative of. The next afternoon, Lisa, our FSS Coordinator had a party for our FSS participants and their children, who were able to receive two (2) presents apiece due to the tremendous amount of gifts we received as mentioned above. The older children in the family received a gift of \$ 25.00, this was due to one of our Landlord's presenting Lisa with a donation of \$ 1,000.00, for our Holiday party We had cookies, cupcakes and juices for those who attended. Everyone thanked us and the community for the wonderful parties and gifts they received. This is always a great start to the Holiday season.

RESOLUTIONS:

- A. Payment of Bills
- B. Adopting our Budget for the Fiscal Year 2023; AND

- C. Appointing Terrence J. Corrison, as Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.2.

**OUR NEXT MEETING WILL BE FEBRUARY 1, 2023
SEE YOU THEN.**

6. OLD BUSINESS

None

7. NEW BUSINESS:

MOTION made by S. Bauer, seconded by D. Steinberg to approve the following Resolutions by Consent Agenda:

- i. Resolution # 2362 to approve payment of the attached list of bills. Resolution annexed hereto.
- ii. Resolution # 2363 adopting Budget Resolution for Fiscal Year Period January 1, 2023, to December 31, 2023. Resolution annexed hereto.
- iii. Resolution # 2364 appointing Terrence J. Corrison, as Public Agency Compliance Officer pursuant to N.J.A.C. 17:27-3.2. Resolution annexed hereto.

AYES: C. Blue, S. Bauer, E O'Neill, R, Sohmer,
D. Steinberg and A. Yook
NAYS: None
ABSTAIN: None
ABSENT: None

8. OPEN DISCUSSION. None

9. ADJOURNMENT.

Motion made by C. Blue, seconded by S. Bauer to adjourn the meeting at 6:40 p.m.

AYES: C. Blue, S. Bauer, E. O'Neill, R. Sohmer,
D. Steinberg and A. Yook

NAYS: None

ABSTAIN: None

ABSENT: None

Respectfully submitted,

Terrence J. Corrison
Executive Director