

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2352

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE, upon the recommendation and approval of the Executive Director, that the following claims on current bills, list attached, amounting to \$ 22,682.91 is hereby approved.

INTRODUCED BY: Dolores Steinberg

SECONDED BY: Mary Ann

DATED: November 2, 2022

PROJECT BILLS FOR OCTOBER AND NOVEMBER 2022:

\$ 1,611.98	P.S.E. & G. – Invoice for Services 9/25 TO 10/23/22 @ HJHH
2,568.17	VeoliaWater NJ - Inv. for 9/15 to 10/14/22
145.35	P.S.E. & G. –Street Lighting for October 2022
371.08	P.S.E. & G. – Invoice for Services 9/25 to 10/23/22 @ Office
33.67	Direct supplies Warehouse – Inv. for Plugin Carbon Detector
384.67	Home Depot Credit Services -Inv. for Supplies
350.00	William H. Connolly Inc. - Renewal of Officers' Liability Insurance
1,276.75	Torosian Bros t/a Capo Tile – Removal of old tiles; Repair floor for new vinyl tiles; furnish and install vinyl tiles and furnish and install cove base (1407 Laundry Room)
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\$ 6,741.67	TOTAL

SECTION 8 BILLS FOR OCTOBER AND NOVEMBER 2022:

\$ 99.56	Staples – Office Supplies
882.00	Atlantic Tomorrows Office- Maintenance for 10/15/22-10/14/23
543.83	Verizon – FIOS for 09/10/22 to 10/09/2022
90.46	Ready Refresh – Inv. for 8/25/22 to 9/24/22
50.59	Verizon – Fax Services 09/08/21 to 10/07/2022
11,900.00	Polcari & Co. – Services rendered Audit FYE 12/31/21
76.77	NTN Philadelphia – Criminal and Credit Checks
87.20	North Jersey Media – Ad for RFP for Fire Standpipe System @ HJHH
69.30	State of New Jersey – Dept. of Labor for YE 12/31/21
419.18	Verizon Wireless – Services 9/10/22 to 10/09/22
239.00	NanMcKay & Assocs. – HCV Master Book Revision Services
350.00	NJNAHRO – Registration Fee for Convention in November
427.74	Atlantic Tomorrows Office – Colored Copies from 7/15 to 10/14/22
538.82	Verizon – FIOS for 10/10/22 to 11/09/22
49.39	Verizon – Services from 10/08/22 to 11/07/22
117.40	North Jersey Media – Ad for Audit Synopsis FYE 12/31/2021
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\$ 15,941.24	TOTAL

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2353

BE IT RESOLVED, THAT THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE, WISH TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR IMPROVEMENTS (FIRE STANDPIPE SYSTEM) TO PROPERTY LOCATED AT 1403 TERESA DRIVE, FORT LEE, NEW JERSEY; and

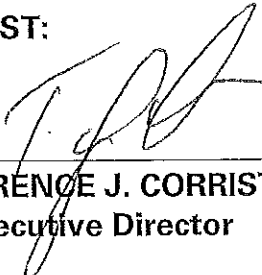
BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorize, TERRENCE J. CORRISTON, to be a signatory for the aforesaid Grant Agreement; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorize, TERRENCE J. CORRISTON, to sign all County Vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Board of Commissioners recognizes that the HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board Members is in accordance with N.J.S.A. 2A:53A-7 et seq.

THIS RESOLUTION was adopted by the BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE at its Meeting held on November 2, 2022.

ATTEST:



TERRENCE J. CORRISTON
Executive Director



CHARLES BLUE, Chairperson

INTRODUCED BY: Dolores Steinberg

SECONDED BY: Sherry Bauer

Dated: November 2, 2022

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2354

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE REJECTING THE BIDS FOR FIRE STANDPIPE & SPRINKLER REHABILITATION AT THE HARRY J. HOLTJE HOUSE AND AWARDING A NEGOTIATED CONTRACT TO J.T. FIRE AND SAFETY, LLC.

WHEREAS, on September 7, 2022 the Board of Commissioners of the Fort Lee Housing Authority (the "Authority") rejected sealed bids for Fire Standpipe & Sprinkler Rehabilitation because the lowest responsible bid exceeded the cost estimate which had been prepared prior to soliciting the bids; and

WHEREAS the Authority rebid the work and opened new bids on September 20, 2022 from the same two bidders who had previously submitted bids for the work, Cerullo Fire Protection, Inc which submitted a bid in the amount of \$116,830.00; and K & D Contractors, which submitted a bid in the sum of \$98,100.00; and

WHEREAS, while both bids were lower than those which were opened at the first bid opening, both bids were also significantly higher than the cost estimate that had been prepared for the work;

WHEREAS, in accordance with N.J.S.A. 40A:11-5(3) the Authority is authorized to enter into a contract which is negotiated in light of the two rounds of bids which exceeded the cost estimate; and

WHEREAS, the Authority communicated with both of the contractors which had previously submitted bids as well as a third contractor, J.T. Fire and Safety, LLC;

WHEREAS, neither K. & D Contractors nor Cerullo Fire Protection, Inc. were willing to reduce their bids any further; and

WHEREAS, J.T. Fire and Safety submitted a quote in the sum of \$58, 120.97 which bid was within the cost estimate prepared for the work; and

WHEREAS, the Executive Director has reviewed the proposal, references and qualifications of J.T. Fire and Safety and recommends the award of the contract for the sum of \$58,120.97 in accordance with N.J.S.A. 40A:11-5(3).

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the Borough of Fort Lee hereby rejects the bids which were opened on September 202, 2022 as exceeding the independent cost estimate for the work; and

BE IT FURTHER RESOLVED, that J.T. Fire and Safety, LLC is awarded the negotiated contract for the aforesaid work for the sum of \$58,120.97.

Introduced by: Dolores Steinberg

Seconded by: Sherry Brun

Dated: November 2, 2022

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2355

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE ACCEPTING THE AUDIT OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE FOR THE YEAR ENDED DECEMBER 31, 2021 PREPARED BY POLCARI & CO., CERTIFIED PUBLIC ACCOUNTANTS.

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual report for the fiscal year ended December 31, 2021, has been completed and filed with the Housing Authority of the Borough of Fort Lee pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, a Synopsis will be published in the officially designated newspaper; and

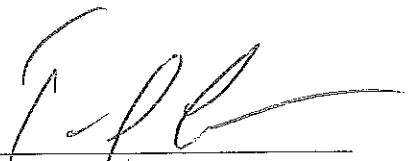
WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within forty-five (45) days of receipt of the annual audit, certify by Resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and, specifically, the sections of the audit report entitled "Audit Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual Audit and have specifically reviewed the sections of the Audit Report entitled "Audit Findings and Recommendations" in accordance with N.J.S.A. 40A:5A-17.


BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

	AYES	NAYS	ABSTAIN	ABSENT
C. Blue	X			
S. Bauer	X			
E. O'Neill	X			
R. Sohmer				X
D. Steinberg	X			
A. Yook				X

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Borough of Fort Lee at its Regular Meeting of November 2, 2022.



TERRENCE J. CORRISTON
Executive Director



CHARLES BLUE, Chairman
Board of Commissioners

INTRODUCED BY: Dolores Steinberg

OFFERED BY: Sherry Bauer

DATED: November 2, 2022

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

PRESCRIBED BY THE
NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATION

We, the members of the governing body of the Housing Authority of the Borough of Fort Lee being of full age and being duly sworn according to law, upon our oath, depose and say:

- 1) We are duly appointed members of the Housing Authority of the Borough of Fort Lee.

- 2) We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the Annual Audit Report for the Fiscal Year ended 12/31/2020 and specifically the Sections entitled "Audit Findings and Recommendations" of the Audit Report.

NAME	SIGNATURE
<u>CHARLES BLUE, Chairman</u>	_____
<u>SHERRY BAUER, Vice Chair</u>	_____
<u>ELSIE O' NEILL</u>	_____
<u>ROBERTA SOHMER</u>	_____
<u>DOLORES STEINBERG</u>	_____
<u>ASHLEY YOOK</u>	_____

Sworn to and subscribed before me
this day of November 2, 2022.

TERRENCE J. CORRISTON
An Attorney at Law of New Jersey

2023 HOUSING AUTHORITY BUDGET RESOLUTION

Fort Lee Housing Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Fort Lee Housing Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Fort Lee Housing Authority at its open public meeting of November 2, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$9,002,070.00, Total Appropriations including any Accumulated Deficit, if any, of \$8,931,565.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$4,453.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

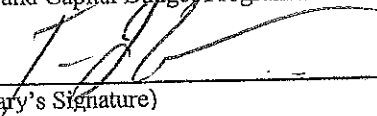
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Fort Lee Housing Authority, at an open public meeting held on November 2, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Fort Lee Housing Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Fort Lee Housing Authority will consider the Annual Budget and Capital Budget/Program for Adoption on January 04, 2023.



 (Secretary's Signature)

11/2/2022

 (Date)

Governing Body Recorded Vote				
Member	Aye	Nay	Abstain	Absent
Charles Blue	✓			
Sherry Bauer	✓			
Elsie O'Neill	✓			
Dolores Steinberg	✓			
Ashley Yook				✓
Roberta Sohmer				
Vacant				