

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2357

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE, upon the recommendation and approval of the Executive Director, that the following claims on current bills, list attached, amounting to \$ 9,839.47 is hereby approved.

INTRODUCED BY: _____

Sherry Pinner

SECONDED BY: _____

AMBY

DATED: December 7, 2022

PROJECT BILLS FOR DECEMBER 2022

\$ 2,755.17 P.S.E. & G. – Invoice for HJHH for Nov. 2022/HJHH
1,676.77 Suez Water NJ - Inv. for Services for November 2022
664.96 P.S.E. & G. –Office Invoice for November 2022
184.75 P.S.E. & G. – Street Lighting for November 2022
29.00 Parent Door Hardware – Inv. #C13760 Rekey Lock & keys (5)
33.42 U. Varela – Reimbursement for Plumbing Supplies
200.17 Home Depot – Invs. for November 2022
**630.00 Better Image Landscapes, Inc. – Inv. for Maintenance for
November plus Fall Clean-up**
**84.00 United Federated Systems – Quarterly Billing Fire Alarm System
Period 1/1/2023 to 3/31/23**
331.00 Chemical Specifics (CSI) – Water Treatment Services

\$ 6,589.24 TOTAL

SECTION 8 BILLS FOR DECEMBER 2022

\$ 531.03 Verizon FIOS – Services for 11/10/22 to 12/09/2022
151.57 Staples – Offices Supplies Inv. # 3522540290
419.18 Verizon Wireless– Services 11/4/22 to 12/03/22
49.44 Verizon – Services for 11/8/22 to 12/7/22
74.00 Verizon FIOS Internet – Services for 11/22/22 to 12/21/22
**719.00 A S Consulting – Managed Services and Disaster Backup Services
For November 2022**
329.00 Nan McKay – HCV HQS Master Book Revisions Services
487.64 T. Corrison – Reimbursement for NJ NAHRO Conf. -11/14-16/22
**78.74 P. McQuade – Reimbursement for Expenses/Thanksgiving Dinner for
Seniors**
159.83 T. Corrison – Reimbursement for Zoom Video Communications
250.80 Quadient – Postage Meter Tapes & HiCap Ink Cart. for Mail Machine

\$ 3,250.23 TOTAL

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2358

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTIVE DIRECTOR TO PUBLISH THE MONTHLY BOARD OF COMMISSIONERS' MEETINGS IN THE VARIOUS NEWSPAPERS AS FOLLOWS:

WHEREAS, The Record, a newspaper published in Bergen County, New Jersey, and circulated in the Borough of Fort Lee, and The Jersey Journal, a newspaper published in Hudson County, New Jersey, and circulated in the Borough of Fort Lee, be and are hereby designated as the official newspapers for the Fort Lee Housing Authority, in which all legal advertisements and notices of this Housing Authority shall be published, except as otherwise provided by law.

WHEREAS, pursuant to the Open Public Meetings Act (C. 231, PL of N.J. 1975) the following named newspapers be and same are hereby designated as the newspapers to receive the notices of meetings of this Authority, because the hereinafter designated newspapers have the greatest likelihood of informing the public within the Borough of Fort Lee of the meetings of this Housing Authority:

- a. **The Record**, a newspaper published in Hackensack, Bergen County, New Jersey, and circulated in the Borough of Fort Lee.
- b. **The Jersey Journal**, a newspaper published in Secaucus, Hudson County, New Jersey, and circulated in the Borough of Fort Lee.

WHEREAS, the bulletin board, located in the Municipal Building, 309 Main Street, Fort Lee, New Jersey, be and the same is hereby designated as the official public place where all notices of meetings of this Housing Authority, together with all other notices which may be required by law or by designation of this Authority to be posted, shall be posted pursuant to the aforesaid Open Public Meetings Act.

WHEREAS, the regular monthly meetings of the Housing Authority of the Borough of Fort Lee for the **2023** year be held on **Wednesdays, at 6:00 p.m. at the Offices of the Housing Authority, 1403 Teresa Drive, Fort Lee, New Jersey**, on the following dates:

Wednesday, January 4, 2023
Wednesday, February 1, 2023
Wednesday, March 1, 2023
Wednesday, April 5, 2023
Wednesday, May 3, 2023
Wednesday, June 7, 2023

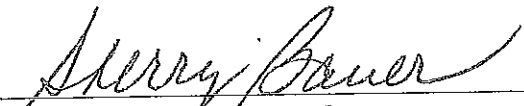
Wednesday, July 5, 2023
Wednesday, August 2, 2023
Wednesday, September 6, 2023
Wednesday, October 4, 2023
Wednesday, November 1, 2023
Wednesday, December 6, 2023

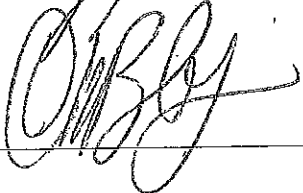
Official and formal action may be taken at the aforesaid meetings.

WHEREAS, pursuant to Section 14 of the Open Public Meetings Act, the sum of \$ 10.00 be and the same is hereby established as the annual fee, payable in advance, to be charged to any individual or organization requesting notification of the Housing Authority Meetings, other than those required to be notified by law, except that no fee shall be charged to requesting news media serving the Borough of Fort Lee.

WHEREAS, the Executive Director of the Housing Authority, within seven (7) days following this meeting, is hereby authorized and directed to (a) post and maintain posted throughout the year on the officially designated public bulletin board for the Housing Authority the schedule of the regular meetings as described in Paragraph 4 above; (b) mail a copy of said schedule of meetings to The Record and The Jersey Journal, newspapers circulated in the Borough of Fort Lee; (c) file a copy of said schedule of meetings with the Clerk of the Borough of Fort Lee; and (d) do all that is necessary to comply with the Open Public Meetings Act (Chapter 231, Laws of 1975) to the end that adequate notice of such public meetings, pursuant to such statute, be given according to law.

WHEREAS, in addition to the aforesaid meeting, the Housing Authority of the Borough of Fort Lee will hold such other meetings as the public business may require, but pursuant to and with such additional notice as is required by the said Open Public Meetings Act.

OFFERED BY: 

SECONDED BY: 

DATED: December 7, 2022

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2359

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE APPROVING THE APPOINTMENT OF PEGGY MCQUADE, AS FUND COMMISSIONER FOR THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND FOR THE FUND YEAR 2023.

WHEREAS, the Fort Lee Housing Authority (member) is a Member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the By-Laws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its representative to said Fund;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE does hereby appoint PEGGY MC QUADE, as the HOUSING AUTHORITY'S FUND COMMISSIONER for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2023, and TERRENCE J. CORRISTON, as ALTERNATIVE COMMISSIONER, for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2023.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AT A MEETING HELD ON December 7, 2022.


TERRENCE J. CORRISTON, Executive Director

OFFERED BY:

SECONDED BY:

DATED: December 7, 2022

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2360

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SNOW REMOVAL CONTRACT WITH BETTER IMAGE LANDSCAPE SERVICE FOR THE HARRY J. HOLTJE HOUSE FOR A ONE-YEAR (1) TERM.

WHEREAS, the Housing Authority requires a contract for snow removal services for the period commencing December 7, 2022, or sooner if necessary, and terminating April 15, 2023; and

WHEREAS, pursuant to quote received in accordance with the Small Purchase Procedure of the Housing Authority's Procurement Policy, and of the firms solicited, a quote was received from **BETTER IMAGE LANDSCAPES, INC.**

WHEREAS, it is the desire of the Housing Authority to execute a one (1) year contract, based upon previous good performance and cost of services to **BETTER IMAGE LANDSCAPE SERVICE**;

NOW, THEREFORE, BE IT RESOLVED, THAT THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE hereby authorize the Executive Director to execute a Contract with BETTER IMAGE LANDSCAPE SERVICE for a one (1) year period, beginning December 7, 2022, or sooner, if necessary and terminating April 15, 2023, based upon the terms and conditions set forth in their quote.

That the aforementioned Service Contract for the Harry J. Holtje House be and the same is hereby approved, ratified and confirmed; and

That this Resolution shall take effect immediately.

INTRODUCED BY: _____

SECONDED BY: _____

DATED: December 7, 2022

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2361

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE FORT LEE HOUSING AUTHORITY
AUTHORIZING EXECUTIVE DIRECTOR, TERENCE J. CORRISTON TO PROCESS A CLAIM FOR
UNCLAIMED PROPERTY ON BEHALF OF THE FORT LEE HOUSING AUTHORITY**

WHEREAS, the Fort Lee Housing Authority (the "Authority") previously held bank account no. 119059967 at Summit Bank (now Bank of America) which was titled "C.D.B.G. Trust Account"; and

WHEREAS, the account was used for the receipt and disbursement of funds for grants received from the Bergen County Community Development Block Grant program; and

WHEREAS, the Authority has learned that the aforesaid account has been designated Unclaimed Property and is being held by the New Jersey Unclaimed Property Administration.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Fort Lee Housing Authority that Terrence J. Corrison, Executive Director is hereby authorized to process a claim for the unclaimed property on behalf of the Authority; and

BE IT FURTHER RESOLVED, that the Chair is hereby authorized to submit and execute a letter of authorization with respect to the foregoing.

Introduced by: _____

Seconded by: _____

Dated: December 7, 2022