

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

MINUTES OF REGULAR MEETING

DECEMBER 7, 2022

1. **MEETING** called to order at 6:00 PM by Chairperson, C. Blue, at the offices of the Housing Authority, 1403 Teresa Drive, Fort Lee, New Jersey.
2. Pursuant to the Open Public Meetings Act adequate notice of this meeting has been provided in the following manner:

On April 28, 2022, a schedule of the remaining regular meetings for the year 2022, setting forth the date, time and location of this meeting was posted on The Housing Authority's officially designated public bulletin board at 309 Main Street, Fort Lee, New Jersey, and mailed to The Record, The Jersey Journal and The Clerk of the Borough of Fort Lee.

The Secretary is hereby directed to enter into the Minutes of this meeting this public announcement.

3. ROLL CALL:

PRESENT: Commissioners C. Blue, S. Bauer, E. O'Neill,
R. Sohmer, D. Steinberg and A. Yook

ABSENT: None

4. MINUTES:

Motion made by S. Bauer, seconded by E. O'Neill to dispense with the reading of the Minutes for Regular Meeting of November 3, 2021, and to approve the Minutes with correction.

Ayes: C. Blue, S. Bauer; E. O'Neill, R. Sohmer
D. Steinberg; and A. Yook
Nays: None
Abstain: None
Absent: None

5. DIRECTOR'S REPORT:

1. We were able to give out fourteen (14) turkeys for Thanksgiving Dinner to families on our Section 8 Programs. Maryanne at the Mayor's Office called to say they had received a wonderful donation from a member of the community who asked that a representative of those receiving turkeys attend a meeting. I attended the meeting and we were able to receive fourteen (14) turkeys which were to be picked up in Brooklyn. The Mayor's office arranged for the delivery of the turkeys to our office and we had a list ready and were able to call the families immediately. The families were called and they were so grateful for the gift.

2. Our Public Housing and Vouchers Programs are in good shape. The extra Vouchers we received have been filled already and now our Vouchers will be filled as the tenants become self-sufficient and return the Vouchers for re-issuing.

3. Our Laundry Rooms are up and running. We have purchased the washers and dryers and they have been set up and are working well. The 1407 Laundry Room has been repainted, floor cleaned and everyone is very happy with the new equipment. Our Seniors are very pleased with the new washers and dryers also.

4. We have applied for new CDBG Grants for the year 2023. We are asking for brickwork and window repairs at both sites, as certain units are suffering with rain leaking in when there is a bad storm. This leaking is coming in around the a.c. sleeves and is in need of repair.

RESOLUTIONS:

- A. Payment of Bills
- B. Authorization to publish the monthly Board of Commissioners' Meetings in various newspapers for Fiscal Year 2023.
- C. Appointing Peggy McQuade as Fund Commissioner for The JIF Insurance Fund for year 2023; and
- D. Also a new Resolution has been added to authorize the Executive Director to process a claim for unclaimed property On behalf of the Housing Authority. I received a notice that There was unclaimed monies available to the Housing Authority from a CDBG grant from previous years. I have received documents to be signed and returned in order to be able to claim this money. We are sure it is not a significant amount but we are going to claim.

WISHING EVERYONE A SAFE, HEALTHY AND HAPPY HOLIDAY SEASON

SEE YOU NEXT YEAR ON JANUARY 4, 2023

6. OLD BUSINESS

None

7. NEW BUSINESS:

MOTION made by S. Bauer, seconded by C. Blue to approve the following Resolutions by Consent Agenda:

- i. Resolution # 2357 to approve payment of the attached list of bills. Resolution annexed hereto.
- ii. Resolution # 2358 authorizing the Executive Director to publish the monthly Board of Commissioners' Meeting in various newspapers for the Year 2023. Resolution annexed hereto.

iv. Resolution # 2359 approving the appointment of Peggy McQuade as Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2023. Resolution annexed hereto.

v. Resolution # 2360 authorizing the Executive Director to execute a Snow Removal Contract with Better Image Landscape Services for The Harry J. Holtje House for a one (1) year term. Resolution annexed hereto.

vi. Resolution # 2361 authorizing the Executive Director to process a claim for Unclaimed Property on behalf of the Fort Lee Housing Authority. Resolution annexed hereto.

AYES: C. Blue, S. Bauer, E O'Neill, R, Sohmer,
D. Steinberg and A. Yook
NAYS: None
ABSTAIN: None
ABSENT: None

8. **OPEN DISCUSSION.** None

9. **ADJOURNMENT.**

Motion made by C. Blue, seconded by S. Bauer to adjourn the meeting at 6:40 p.m.

AYES: C. Blue, S. Bauer, E. O'Neill, R. Sohmer,
D. Steinberg and A. Yook
NAYS: None
ABSTAIN: None
ABSENT: None

Respectfully submitted,

Terrence J. Corrison
Executive Director