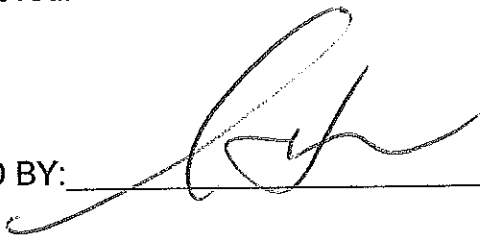


HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

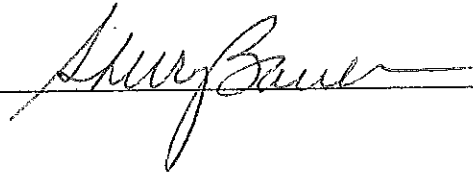
RESOLUTION NO. 2322

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE, upon the recommendation and approval of the Executive Director, that the following claims on current bills, list attached, amounting to \$ 7,881.98 is hereby approved.

INTRODUCED BY: _____

A handwritten signature in cursive script, appearing to be 'R. H.', written over a horizontal line.

SECONDED BY: _____

A handwritten signature in cursive script, appearing to be 'Mary Bauer', written over a horizontal line.

DATED: December 1, 2021

PROJECT BILLS FOR DECEMBER 2021

\$ 2,055.17	P.S.E. & G. – Invoice for HJHH for Nov. 2021/HJHH
1,176.77	Suez Water NJ - Inv. for Services for November 2021
564.96	P.S.E. & G. –Office Invoice for November 2021
154.75	P.S.E. & G. – Street Lighting for November 2021
172.48	Grainger– Maintenance Hot Water Controller
61.00	North Jersey Media Group – Legal Ad for HVAC Work
163.04	Direct Supplies – Two (2) Kitchen Faucets 1 Handle Chrome/Spray
29.32	U. Varela – Reimbursement for Plumbing Supplies

\$ 4,377.49 TOTAL

SECTION 8 BILLS FOR DECEMBER 2021

\$ 63.45	Ready Refresh – Services 11/01/21-11/30/21
532.54	Verizon – FIOS for 11/10/21 to 12/09/2021
349.99	Staples – Offices Supplies
424.57	Verizon Wireless– Services 11/10/21 to 12/09/21
719.00	A S Consulting – Managed Services and Disaster Backup Services For November 2021
329.00	Nan McKay – HCV HQS Master Book Revisions Services
115.00	North Jersey Media Group – Legal Ad/Audit Synopsis FYE 12/31/20
76.77	T. Corrison – Reimbursement for Zip Recruiter for Office Staff
86.93	P. McQuade – Reimbursement for Expenses/Thanksgiving Dinner for Seniors
807.24	A. Recarte – Mileage for the months of March thru August 2021 (1,467.70 x \$.55 per mile = \$ 807.24)

\$ 3,504.49 TOTAL

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2323

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTIVE DIRECTOR TO PUBLISH THE MONTHLY BOARD OF COMMISSIONERS' MEETINGS IN THE VARIOUS NEWSPAPERS AS FOLLOWS:

WHEREAS, The Record, a newspaper published in Hackensack, Bergen County, New Jersey, and circulated in the Borough of Fort Lee, and The Jersey Journal, a newspaper published in Hudson County, New Jersey, and circulated in the Borough of Fort Lee, be and are hereby designated as the official newspapers for the Fort Lee Housing Authority, in which all legal advertisements and notices of this Housing Authority shall be published, except as otherwise provided by law.

WHEREAS, pursuant to the Open Public Meetings Act (C. 231, PL of N.J. 1975) the following named newspapers be and same are hereby designated as the newspapers to receive the notices of meetings of this Authority, because the hereinafter designated newspapers have the greatest likelihood of informing the public within the Borough of Fort Lee of the meetings of this Housing Authority:

- a. **The Record**, a newspaper published in Hackensack, Bergen County, New Jersey, and circulated in the Borough of Fort Lee.
- b. **The Jersey Journal**, a newspaper published in Secaucus, Hudson County, New Jersey, and circulated in the Borough of Fort Lee.

WHEREAS, the bulletin board, located in the Municipal Building, 309 Main Street, Fort Lee, New Jersey, be and the same is hereby designated as the official public place where all notices of meetings of this Housing Authority, together with all other notices which may be required by law or by designation of this Authority to be posted, shall be posted pursuant to the aforesaid Open Public Meetings Act.

WHEREAS, the regular monthly meetings of the Housing Authority of the Borough of Fort Lee for the 2022 year be held on **Wednesdays, at 6:00 p.m. at the Offices of the Housing Authority, 1403 Teresa Drive, Fort Lee, New Jersey**, on the following dates:

Wednesday, January 5, 2022
Wednesday, February 2, 2022
Wednesday, March 2, 2022
Wednesday, April 6, 2022
Wednesday, May 4, 2022
Wednesday, June 1, 2022

Wednesday, July 6, 2022
Wednesday, August 3, 2022
Wednesday, September 7, 2022
Wednesday, October 5, 2022
Wednesday, November 2, 2022
Wednesday, December 7, 2022

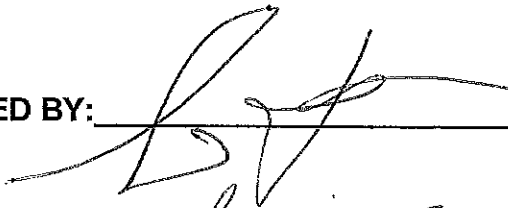
Official and formal action may be taken at the aforesaid meetings.

WHEREAS, pursuant to Section 14 of the Open Public Meetings Act, the sum of \$ 10.00 be and the same is hereby established as the annual fee, payable in advance, to be charged to any individual or organization requesting notification of the Housing Authority Meetings, other than those required to be notified by law, except that no fee shall be charged to requesting news media serving the Borough of Fort Lee.

WHEREAS, the Executive Director of the Housing Authority, within seven (7) days following this meeting, is hereby authorized and directed to (a) post and maintain posted throughout the year on the officially designated public bulletin board for the Housing Authority the schedule of the regular meetings as described in Paragraph 4 above; (b) mail a copy of said schedule of meetings to The Record and The Jersey Journal, newspapers circulated in the Borough of Fort Lee; (c) file a copy of said schedule of meetings with the Clerk of the Borough of Fort Lee; and (d) do all that is necessary to comply with the Open Public Meetings Act (Chapter 231, Laws of 1975) to the end that adequate notice of such public meetings, pursuant to such statute, be given according to law.

WHEREAS, in addition to the aforesaid meeting, the Housing Authority of the Borough of Fort Lee will hold such other meetings as the public business may require, but pursuant to and with such additional notice as is required by the said Open Public Meetings Act.

OFFERED BY: _____



SECONDED BY: _____



DATED: December 1, 2021

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2324

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE APPROVING THE APPOINTMENT OF PEGGY MCQUADE, AS FUND COMMISSIONER FOR THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND FOR THE FUND YEAR 2022.

WHEREAS, the Fort Lee Housing Authority (member) is a Member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the By-Laws of said Fund require that each member Housing Authority appoint a **FUND COMMISSIONER** to represent and serve the Authority as its' representative to said Fund;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE does hereby appoint **PEGGY MC QUADE**, as the **HOUSING AUTHORITY'S FUND COMMISSIONER** for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2022, and **TERRENCE J. CORRISTON**, as **ALTERNATIVE COMMISSIONER**, for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2022.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AT A MEETING HELD ON December 1, 2021.



TERRENCE J. CORRISTON, Executive Director

OFFERED BY: 

SECONDED BY: 

DATED: December 1, 2021

HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE

RESOLUTION NO. 2325

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH COPPA MONTALBANO ARCHITECTS FOR MAJOR HEATING, VENTILATING AND AIR CONDITIONING CAPITAL IMPROVEMENTS AT THE HARRY J. HOLTJE HOUSE

WHEREAS, federal funding has been obtained toward making these capital improvements but with time constraints for performance of the physical work; and,

WHEREAS, in accordance with the Housing Authority's Procurement Policy, the Housing Authority placed a Public Notice in the Record Newspaper on November 9, 2021 for sealed proposals with a return date of November 23, 2021 at 2:00 p.m., for Architect/Engineering Services for major heating, ventilating and air-conditioning capital improvements at the Harry J. Holtje House; and

WHEREAS, in response to the aforesaid advertisement, the Housing Authority did receive one responsive proposal from Coppa Montalbano Architects in the amount of \$19,500; and,

WHEREAS, the Housing Authority has determined the Coppa Montalbano Architects fee is responsive for award of all said capital improvements excluding the domestic hot water heater and storage tank; and,

WHEREAS, Coppa Montalbano Architects' fee excluding the domestic hot water heater and storage tank is \$15,000, an amount determined by the Housing Authority and John Donovan to be reasonable; and,

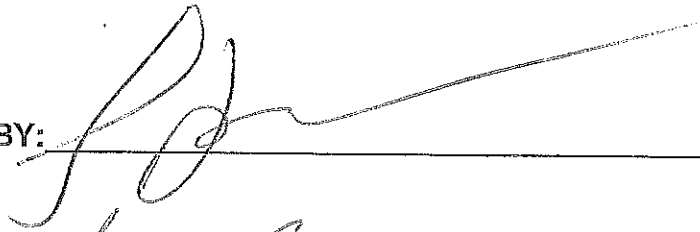
WHEREAS, The Housing Authority has determined that it does not require Architect/Engineering services for the domestic hot water heater and storage tank

WHEREAS, Coppa Montalbano Architects has satisfactorily preformed similar work for multiple public and private sector entities including for the Fort Lee Housing Authority;

NOW, THEREFORE, BE IT RESOLVED THAT THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE hereby:

1. Authorize the Executive Director to execute a Contract with Coppa Montalbano Architects for the professional services described above at its fee of \$15,000.
2. That this Resolution shall take effect immediately.

INTRODUCED BY: _____



SECONDED BY: _____



DATED: December 1, 2021