

**HOUSING AUTHORITY OF THE BOROUGH OF FORT LEE**

**MINUTES OF REGULAR MEETING**

**JUNE 2, 2021**

1. **MEETING** called to order at 6:00 PM by Chairperson, C. Blue, via zoom conference call as directed in the meeting agenda dated April 30, 2021.
  
2. Pursuant to the Open Public Meetings Act adequate notice of this meeting has been provided in the following manner.

In accordance with the Open Public Meetings Act and the Emergency Remote Meeting Protocol for Public Bodies on January 7, 2021, an Annual and Electronic Notice of this Meeting was:

- a) Sent to the Record and the Jersey Journal;
- b) Sent to the Clerk of the Borough of Fort Lee and posted on The Housing Authority's officially designated bulletin board in the Borough Hall;
- c) Posted on the Fort Lee Housing Authority's website: [www.flha.org](http://www.flha.org)
- d) Posted on the doors of the Housing Authority's offices at 1403 Teresa Drive, Fort Lee, N.J.; and
- e) Access to participate in the meeting was included in said Notice.

The Secretary is hereby directed to enter into the minutes of this meeting this public announcement.

**3. ROLL CALL:**

**PRESENT:** Commissioners J. Silver, C. Blue, S. Bauer, E. O'Neill, and A. Yook

**ABSENT:** Commissioners D. Steinberg and R. Sohmer

**4. MINUTES:**

Motion made by C. Blue, seconded by J. Silver to dispense with the reading of the Minutes for Regular Meeting of May 5, 2021, and to approve the Minutes as written above.

Ayes: J. Silver, C. Blue, S. Bauer, E. O'Neill,  
and A. Yook  
Nays: None  
Abstain: None  
Absent: D. Steinberg and R. Sohmer

**5. EXECUTIVE DIRECTOR'S REPORT:**

1. LANDSCAPING PROJECT: We had a meeting today with the County regarding our Grant for the project. We had the County Representative here who meet with both Contractors regarding the requirements they much adhere to regarding the Grants. Both contractors signed all that was required and we will begin the project with the removal of the trees within ten days time. After they are finished we will be having trees, plantings and the underground sprinklers installed. We hope to have them start fourteen days after the tree contractors is completed.

2. GRANT. I have applied for a Grant for Un-programmed Funds from the County for the FLASH Corp. As you know we did not receive a recent Grant for the FLASH Corp. ( I do not believe some of the panel awarding Grants realized that the FLASH Corp. was the non-profit arm of the Housing Authority). These funds are funds recaptured or left over from uncompleted grants. We are hoping for funds to replace the boiler and plumbing work at 8<sup>th</sup> Street.

1. RESOLUTIONS:

- a) Payment of Bills.
- b) Awarding a Contract to Tom Furlong, our Accountant;
- c) Awarding a Contract to Polcari & Company to Audit  
The books and records of the Authority FYE 12/31/20;
- d) Renewing the Shared Services Agreement with the  
Borough for Rent Leveling for the term April 1, 2021 through  
March 31, 2022, at an increase of 4% for the 1<sup>st</sup> year and  
2.50% for the second year.

Our next Board Meeting will be in September as we usual don't meet in July or August unless it is necessary to call a Special Meeting and I will let you know if anything comes up to require a meeting.

Have a great summer.

6. OLD BUSINESS

NONE

7. NEW BUSINESS

A. **MOTION** made by J. Silver, seconded by S. Bauer to approve the following Resolutions by Consent Agenda.

1. Resolution No. 2302 approving payment of the attached list of bills. Resolution annexed hereto.
2. Resolution No. 2303 authorizing the Executive Director to renew the Shares Services Agreement for the provision of Administrative Services to the Fort Lee Rent Leveling Board between the Borough of Fort Lee and the Fort Lee Housing Authority. Resolution annexed hereto.

3. Resolution No. 2304 authorizing the Executive Director to execute a contract With Thomas Furlong, C.P.A. for Accounting Services for the period beginning June 1, 2021 and terminating on May 21, 2022, at an Annual Fee of \$ 34,800.00 payment monthly in the amount of \$ 2,900.00. Resolution annexed hereto.
4. Resolution No 2305 authorizing the Executive Director to award a contract To Polcari and Company, 2035 Hamburg Turnpike, Unit H, Wayne, New Jersey, to Audit the books and records of the Housing Authority of the Borough of Fort Lee for the twelve month period ending December 31, 2020. Resolution annexed hereto.

**AYES:** J. Silver, C. Blue, S. Bauer, E. O'Neill,  
and A. Yook

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** D. Steinberg and R. Sohmer

8. **OPEN DISCUSSION: NONE**

9. **ADJOURNMENT:**

**MOTION** made by J. Silver, seconded S. Bauer to adjourn the meeting at 6:30 p.m.

**AYES:** J. Silver, C. Blue, S. Bauer, E. O'Neill,  
and A. Yook

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** D. Steinberg and R. Sohmer

Respectfully submitted,

Terrence J. Corrison  
Executive Director